



# TOWN OF HUACHUCA CITY

The Sunset City

## HUACHUCA CITY TOWN COUNCIL

### PUBLIC MEETING NOTICE

**Thursday, April 24, 2025, at or after 6:00 pm,  
immediately following the Work Session**

### COUNCIL CHAMBERS

**500 N. GONZALES BLVD.**

**HUACHUCA CITY, AZ 85616**

**The meeting room will be open by 5:30 PM**

### AGENDA

#### **A. Call to Order – Mayor**

- a. Pledge of Allegiance
- b. Roll Call and Ascertain Quorum
- c. Invocation

*Any prayer/invocation that may be offered before the start of regular Council business shall be the voluntary offering of a private citizen, for the benefit of the Council and the citizens present. The views or beliefs expressed by the prayer/invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker. A list of volunteers is maintained by the Town Clerk's Office and interested persons should contact the Town Clerk's Office for further information.*

#### **B. Call to the Public – Mayor**

*A.R.S. 38-431.01 states the Public Body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the Public Body. At the conclusion of an open call to the public, individual members of the Public Body may respond to criticism made by those who have addressed the Public Body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Public Body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.*

#### **C. Consent Agenda - Mayor**

*All items listed in the Consent Agenda are considered routine matters and will be enacted by one motion of the Council. There will be no separate discussion of these items unless a Member of the Town Council requests that an item or items be removed for discussion. Council Members may ask questions without removal of the item from the Consent Agenda. Items removed from the Consent Agenda are considered in their normal sequence as listed on the agenda, unless called out of sequence.*

- C.1 Consider approval of the Minutes of the Regular Council meeting held on April 10, 2025.
- C.2 Consider approval of the Payment Approval Report.
- C.3 Consider approval of the Monthly Financial report for the month of February.

#### **D. Unfinished Business before the Council – Mayor**

*Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen, who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.*

#### **E. New Business Before Council - Mayor**

*Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen who wishes may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.*

**E.1 Discussion and/or Action [Suzanne Harvey]: Approval to purchase and plant a tree in Veteran’s Memorial Wellness Park and dedicate it to Mr. Jim Goad for all of his contributions to the Town.**

**E.2 Discussion and/or Action [Suzanne Harvey]: Selection of a proposal from either Whetstone Fire District or Fry Fire District to provide Fire Protection and Emergency Medical Services for the Town, and direction to staff to develop an intergovernmental agreement with the selected provider for Council approval at a subsequent meeting.**

**E.3 Discussion and/or Action [Town Attorney]: Adoption of Resolution 2025-06 – Approving a deed dedicating real property of the Town for use as public right-of-way and utilities for the Skyline Drive and Skyline Pathway reconstruction projects. The affected parcels are portions of Cochise County Assessor’s Parcel Nos. 106-47-049A, 106-47-057A, and 106-47-149B.**

**E.4 Discussion and/or Action [Mayor Wallace]: Proclamation 2025-09- Declaring April 25, 2025, as Arbor Day in the Town of Huachuca City.**

**E.5 Discussion and/or Action [Mayor Wallace]: Proclamation 2025-10- Declaring the month of May, 2025, as “Older Americans Month” in the Town of Huachuca City.**

#### **F. Reports of Current Events by Council**

#### **G. Adjournment**

Posted at 5:00 PM on April \_\_, 2025, at the following locations:

<b>Town Hall Bulletin Board</b> 500 N. Gonzales Blvd.	<b>Town Hall Lobby</b> 500 N. Gonzales Blvd.	<b>Town Website</b> <a href="https://huachucacityaz.gov">https://huachucacityaz.gov</a>
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500 N. Gonzales Blvd, Huachuca City, AZ 85616 | Office: 520-456-1354 | Fax: 520-456-2230 | TTY: 520-456-1353

Website: <https://www.huachucacityaz.gov> | Facebook: <https://fb.me/HuachucaCityAZ>

Page: 2 of 3

Huachuca City, AZ 85616	Huachuca City, AZ 85616	
<b>Huachuca City U.S. Post Office</b> 690 N. Gonzales Blvd. Huachuca City, AZ 85616	<b>Huachuca City Library</b> 506 N. Gonzales Blvd. Huachuca City, AZ 85616	<b>Huachuca City Police Department</b> 500 N. Gonzales Blvd. Huachuca City, AZ 85616

*Ms. Brandye Thorpe*

Town Clerk

Note: This meeting is open to the public. All interested people are welcome to attend. A copy of agenda background material provided to the Councilmembers, with the exception of confidential material relating to possible executive sessions, is available for public inspection at the Town Clerk's Office, 500 N. Gonzales Blvd., Huachuca City, AZ 85616, Monday through Friday from 8:00 a.m. to 5:00 p.m. or online at [www.huachucacityaz.gov](http://www.huachucacityaz.gov)

Individuals with disabilities who need a reasonable accommodation to attend or communicate at a town meeting, or who require this information in alternate format, may contact the Town at 520-456-1354 (TTY 520-456-1353) to make their needs known. Requests should be made as early as possible so there is sufficient time to respond.



# TOWN OF HUACHUCA CITY

The Sunset City

**MEETING MINUTES OF THE  
HUACHUCA CITY TOWN COUNCIL  
April 10, 2025 AT 6:00 PM  
COUNCIL CHAMBERS  
500 N. GONZALES BLVD.  
HUACHUCA CITY, AZ 85616**

**A. Call to Order – Mayor**

- a. Pledge of Allegiance
- b. Roll Call and Ascertain Quorum

**B. Roll Call.**

**Roll Call.**

**Present:** Johann Wallace, Cynthia Butterworth, Nallely Arreola (online), Christy Hirshberg Debra Trate, Geovona Thompson, Town Manager Suzanne Harvey (Not voting), Town Clerk Brandye Thorpe (not voting), Town Attorney Thomas Benavidez (Not voting).

**Absent:** Danielle Cardella

- c. Invocation

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- C.1 Consider approval of the Minutes of the Regular Council meeting held on March 27, 2025.
- C.2 Consider approval of the Payment Approval Report.

**Motion: Items listed on the Consent Agenda Action: Open for discussion and/or Action, moved by Johann Wallace, Seconded by Debra Trate.**

**Motion:** Approval of the items on the Consent Agenda, **Action:** Approve, **moved by** Johann Wallace, **Seconded by Christy Hirshberg.**

Motion passed unanimously.

### **D. Unfinished Business before the Council – Mayor**

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**E.1 Discussion and/or Action [Manager Harvey / Ruben Villa]: Presentation and approval of proposed fiscal year 2025 budget amendments:** Arizona cities and towns commonly amend previously approved budgets as needed throughout the fiscal year. These amendments do not increase the total approved budget, nor do they affect our Home Rule expenditure limit. Instead, they enable us to make necessary adjustments between specific line items to reflect updated priorities, address unforeseen needs, or capitalize on new funding opportunities.

**Staff requests authorization of the following budget amendments:**

#### **A. Reallocate Fire Services Contract Budget to “Transfers Out” for Capital Projects.**

Previously, the Mayor and Council approved the use of American Rescue Plan Act of 2021 [ARPA] funds for either a list of specific capital projects or for Fire Service costs. As

of March 31, 2025, all capital project expenditures have been either incurred or formally committed (encumbered), and they are properly recorded in the ARPA Fund.

The proposed amendment would move the budget for the Fire Services Contract (within the General Fund) to the "Transfers Out" line item, which will be redirected to cover capital project expenses. In turn, the ARPA grant will now be used to pay for Fire Services, freeing up General Fund dollars to pay for the approved capital projects. This shift does not increase any budget totals but simply reassigns existing funds to better align with federal reporting requirements and maximize compliance.

Manager Harvey explains that this is to simplify the reporting for the ARPA money. This was previously approved by Council, now we just need to make the adjustments.

**Motion: The line item adjustment to Reallocate Fire Services Contract Budget to "Transfers Out" for Capital Projects, Action: Approve, Moved by Johann Wallace, Seconded by Debra Trate. Motion passed unanimously.**

**B. Reallocate Capital Projects Budget to "Skyline Project" to Cover Required City Match for Roadway Improvement Grant.**

Our agreement with ADOT was recently amended to ensure that we have adequate funds in place to complete the Skyline Project, a priority capital initiative involving roadway improvements. Based on 99% design completion, there was potential shortfall of approximately \$500,000. The Town was able to obtain Surface Transportation Block Grant [STBG] funds to cover that cost, but there is a match requirement of \$30,223.

To meet this new match requirement and ensure the project remains on schedule, staff recommend reallocating funds from the Capital Projects Fund to the Skyline Project line item. Sufficient capacity exists within the Capital Projects Fund from uncommitted budgeted amounts, allowing this adjustment without adversely affecting other planned projects. This amendment does not increase the total approved budget.

Manager Harvey explains that this is to cover the extra costs associated with the Skyline project. We have the money in the budget, we just need to move it to make it available and for better tracking purposes.

**Motion: The line item adjustment to Reallocate Capital Projects Budget to "Skyline Project" to Cover Required City Match for Roadway Improvement Grant, Action: Approve, Moved by Johann Wallace, Seconded by Cynthia Butterworth. Motion passed unanimously.**

**E.2 Discussion and/or Action [Dr. Jim Johnson/Manager Harvey/Town Attorney]: Initiating land use designation changes to legally identify and properly designate Town real property as public right-of-way for the multi-use pathway and Skyline Drive improvement projects.** Staff seek authorization to proceed with land use designation changes which will require preparation of an ordinance/s to properly dedicate the necessary property as public right-of-way with utilities. The affected parcels are portions of Cochise County Assessor's Parcel Nos. 106-47-049A, 106-47-057A, and 106-47-149B. A map with specific descriptions of the affected parcels is included in the meeting packet.

**Motion: Item E.2 , Action: Open** for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by Christy Hirshberg.**

Manager Harvey advises that this only changes the designation of land that the Town already owns so that the projects can move forward.

**Motion: To develop the necessary documentation/ordinances so that we can go ahead and do the land use designation change , Action: Direct Staff, Moved by** Johann Wallace, **Seconded by Christy Hirshberg.**  
**Motion passed unanimously.**

**E.3 Discussion and/or Action [Gerald Hursh/Manager Harvey]: Approval of the Town's Title VI Plan for its transportation services.** As a recipient of federal transportation grant funds, the Town must adopt a plan that prohibits discrimination based on race, color, or national origin, and must provide, among other things, a means for members of the public to file complaints and obtain relief.

**Motion: Item E.3 , Action: Open** for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by Christy Hirshberg.**

Gerald Hursh explains this is a step that the Town needs to take because of the grants that we have/will apply for for the bus service. Mayor Wallace confirms if Mr. Benavidez approved of it. Gerald Hursh states that he did.

**Motion: The Title VI plan for transportation services, Action: Adopt , Moved by** Johann Wallace, **Seconded by Christy Hirshberg.**  
**Motion passed unanimously.**

**E.4 Discussion and/or Action [Manager Harvey]: Presentation of the highlights and takeaways from the Town's first Strategic Planning Retreat held April 1, 2025.** This will include sharing council members' individual comments and suggestions for the Town's strategic direction. The Council might schedule a work session to discuss a potential plan of action to implement suggested courses of action over the next few years.

**Motion: Item E.4 , Action: Open** for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by Christy Hirshberg.**

**Manager Harvey presents the following: The retreat was very successful.**

- **Thank you to Mayor Pro Tem Hirshberg and Councilmembers Trate and Thompson. Your questions & input were very helpful.**
- **Thank you to our department heads & contractors who participated. Your teamwork, commitment and dedication to the public we serve was remarkable.**
- **Feedback**
- **Location was great**



- Effort was phenomenal
- Need a teambuilding activity/icebreak or group work after our lunch break
- Time well spent; need to do it every year
- Funding Sources
  - Financing Source – identified equipment needs and capital projects for potential funding
  - Grants – more aggressive/intentional
  - Economic Development –
    - Website
    - Annexation
    - Review of code/zoning to make more welcoming & better code enforcement
    - Abatement program

#### Highlights

- Future of the Court
- IT – moving to cloud-based options, finding a part-time IT person; cabling; av equipment in council chambers; server
- LF Challenges
  - Equipment
  - Training
  - Software
  - Better solution for landfill assurance \$
- Identify capital projects and establish policy/funding
- Improve communication with the public/engage our community
- Improve park maintenance
- Staffing for a Parks & Rec department – activities for children/families
- Goathead removal

#### Upgrade shade at the pool

- Outdated, failing phone system
- Record destruction
- Work order system/process and maintenance/inspection schedules
- Small equipment: shredder, printer(s), scanner
- HR – onboarding process & apps online, training opportunities, certs for water/sewer/equipment operators
- Improve roads/IGA with county
- Re-establish Parks & Rec and P&Z commissions
- Alleyway Plan
- Floodplain mitigation
- Traffic Light on Highway
- Code Enforcement and Traffic Enforcement (speeding on the highway)
- After school-program(s)
- Morales Property Acquisition

#### Capital Equipment/Projects

- Beautification to include art & landscaping
- Keeline Park Improvements
- Veteran's Wellness Memorial Park
- Water meters & assessment of water system/wells



- Sprinkler system for Leffingwell
- **Compactor & Scraper**
- Street sweeper
- Server & Cabling
- Activity Center Kitchen
- **Type 3 Quint Engine**
- **Park Lighting**
- Records Storage Shed
- White Dump Truck modifications
- Tablets for transit and PW
- New Bus
- Dog Park
- Splash Pad/Wading Pool/Volleyball Area
- Waste Water Ponds Drained & Cleaned
- **Mapping of water system & evaluation and replacement (as needed) of valves**

#### Next Steps

Council Work Session – May 1<sup>st</sup> – Presentations by Councilmembers

Prioritization and selection of projects and/or equipment acquisition

Action Plan/Finance Package – preferable before budget is finalized

Review Progress – in 6 months?

Council determines that a Work Session should be on May 15<sup>th</sup>, 2025.

No motion on this item.

#### F. Reports of Current Events by Council

Councilmember Butterworth- April 18<sup>th</sup> is the food distribution. The 23<sup>rd</sup> is the next SVMPO meeting. Tree planting on Arbor Day, April 25<sup>th</sup>. Spring Meal on April 24<sup>th</sup>.

Councilmember Cardella- Not in attendance.

Councilmember Trate- Attended the retreat.

Mayor ProTem Hirshberg- Will attend the Arbor Day Tree Planting. SVMPO meeting on the 23<sup>rd</sup>. Attended the retreat. Code Enforcement training information was provided to Suzanne. We need to get more people using our Landfill.

Councilmember Arreola- Will hopefully attend the Arbor Day Tree Planting.

Councilmember Thompson- Was at the retreat. Will attend the Tree Planting.

Mayor Wallace- The Order of the Eastern Star will have an Easter Egg Hunt at Leffingwell Park. Will be at the Tree Planting. Will be at the Hispanic Mixer. Is watching legislature regarding funding, in particular federal grant funding.

#### G. Adjournment

**Motion:** To Adjourn, **Action:** Adjourn, **Moved by** Johann Wallace, **Seconded by** Christy Hirshberg.

Motion passed unanimously.

Approved by Mayor Johann R. Wallace on April 24, 2025.

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Mr. Johann R. Wallace  
Mayor

Attest: \_\_\_\_\_  
Ms. Brandye Thorpe,  
Town Clerk

Seal:

### **Certification**

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Huachuca City Town Council held on April 10, 2025. I further certify that the meeting was duly called and a quorum was present.

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Ms. Brandye Thorpe,  
Town Clerk

## Report Criteria:

Detail report.  
Invoices with totals above \$0.00 included.  
Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	GL Account Number
<b>Aaron Parr</b>							
1022	Aaron Parr	4/7/25	See prisoners at jail	04/07/2025	160.00	160.00	10-45-250
Total Aaron Parr:					160.00	160.00	
<b>AFLAC</b>							
1030	AFLAC	530918	Supplemental Employee Insuranc	03/26/2025	1,431.16	1,431.16	10-22520
Total AFLAC:					1,431.16	1,431.16	
<b>AT&amp;T</b>							
1398	AT&T	1080-3/19/25	Phone Service	03/19/2025	89.00	89.00	10-43-271
1398	AT&T	1063-4/4/25	Library Landline	04/04/2025	41.92	41.92	10-62-271
Total AT&T:					130.92	130.92	
<b>AZ Department of Corrections Labor</b>							
1315	AZ Department of Corrections Lab	D082294 2025	Labor AD	04/02/2025	24.00	24.00	10-43-366
1315	AZ Department of Corrections Lab	D082294 2025	Labor PD	04/02/2025	2.66	2.66	10-51-366
1315	AZ Department of Corrections Lab	D082294 2025	Labor PW	04/02/2025	10.67	10.67	10-57-366
1315	AZ Department of Corrections Lab	D082294 2025	Labor LB	04/02/2025	26.67	26.67	10-62-366
1315	AZ Department of Corrections Lab	D082294 2025	Labor Water	04/02/2025	48.00	48.00	51-40-366
1315	AZ Department of Corrections Lab	D082294 2025	Labor Sewer	04/02/2025	48.00	48.00	52-40-366
1315	AZ Department of Corrections Lab	D082294 2025	Labor LF	04/02/2025	80.00	80.00	55-40-366
Total AZ Department of Corrections Labor:					240.00	240.00	
<b>AZ Department of Corrections Mileage</b>							
10743	AZ Department of Corrections Mil	D084756 2025	Mileage- AD	04/03/2025	62.85	62.85	10-43-366
10743	AZ Department of Corrections Mil	D084772 2025	Mileage- AD	03/18/2025	80.80	80.80	10-43-366
10743	AZ Department of Corrections Mil	D084756 2025	Mileage- PD	04/03/2025	6.98	6.98	10-51-366
10743	AZ Department of Corrections Mil	D084772 2025	Mileage- PD	03/18/2025	8.98	8.98	10-51-366
10743	AZ Department of Corrections Mil	D084756 2025	Mileage- PW	04/03/2025	27.93	27.93	10-57-366
10743	AZ Department of Corrections Mil	D084772 2025	Mileage- PW	03/18/2025	35.91	35.91	10-57-366
10743	AZ Department of Corrections Mil	D084756 2025	Mileage- LB	04/03/2025	69.83	69.83	10-62-366
10743	AZ Department of Corrections Mil	D084772 2025	Mileage- LB	03/18/2025	89.79	89.79	10-62-366
10743	AZ Department of Corrections Mil	D084756 2025	Mileage- Water	04/03/2025	125.69	125.69	51-40-366
10743	AZ Department of Corrections Mil	D084772 2025	Mileage- Water	03/18/2025	161.60	161.60	51-40-366
10743	AZ Department of Corrections Mil	D084756 2025	Mileage- Sewer	04/03/2025	125.69	125.69	52-40-366
10743	AZ Department of Corrections Mil	D084772 2025	Mileage- Sewer	03/18/2025	161.60	161.60	52-40-366
10743	AZ Department of Corrections Mil	D084756 2025	Mileage- LF	04/03/2025	209.49	209.49	55-40-366
10743	AZ Department of Corrections Mil	D084772 2025	Mileage- LF	03/18/2025	179.56	179.56	55-40-366
Total AZ Department of Corrections Mileage:					1,346.70	1,346.70	
<b>AZ Dept of Public Safety</b>							
1268	AZ Dept of Public Safety	659	Additional Assessment	04/10/2025	4.00	4.00	20-30-200
Total AZ Dept of Public Safety:					4.00	4.00	
<b>AZ Dept of Revenue</b>							
1410	AZ Dept of Revenue	TPT MARCH20	water Sales tax	04/01/2025	.06	.06	51-22200

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	GL Account Number
1410	AZ Dept of Revenue	TPT MARCH20	water Sales tax	04/01/2025	2,775.78	2,775.78	51-22200
Total AZ Dept of Revenue:					2,775.84	2,775.84	
<b>Az State Treasurer</b>							
1274	Az State Treasurer	658	monthly conversions	04/10/2025	9,735.91	9,735.91	20-30-200
Total Az State Treasurer:					9,735.91	9,735.91	
<b>Barnett's Towing L.L.C.</b>							
1495	Barnett's Towing L.L.C.	484719	250323-12 Impound Tow 2008 Hy	03/23/2025	105.00	105.00	10-51-505
Total Barnett's Towing L.L.C.:					105.00	105.00	
<b>Benavidez Law Group, P.C.</b>							
1667	Benavidez Law Group, P.C.	FEB/MAR25	Attorney Fees	04/03/2025	9,064.50	9,064.50	10-42-220
Total Benavidez Law Group, P.C.:					9,064.50	9,064.50	
<b>Caselle, Inc</b>							
1745	Caselle, Inc	139862	Management Software	04/01/2025	883.15	883.15	10-48-210
1745	Caselle, Inc	139862	Software License- Water	04/01/2025	49.06	49.06	51-40-480
1745	Caselle, Inc	139862	Software License- Sewer	04/01/2025	52.99	52.99	52-40-480
1745	Caselle, Inc	139862	Software License- LF	04/01/2025	62.80	62.80	55-40-480
Total Caselle, Inc:					1,048.00	1,048.00	
<b>Caterpillar Financial Services Corp.</b>							
10620	Caterpillar Financial Services Cor	36786076	Payment For 816K Compactor an	04/07/2025	6,764.69	6,764.69	55-40-705
Total Caterpillar Financial Services Corp.:					6,764.69	6,764.69	
<b>CenturyLink</b>							
4280	CenturyLink	2648-4/7/25	Local Phone Service - Town Hall	04/07/2025	358.29	358.29	10-43-271
4280	CenturyLink	3/7/25	Local Phone Service	03/07/2025	358.22	358.22	10-43-271
4280	CenturyLink	3725	Local Phone Service	03/07/2025	193.21	193.21	10-51-271
4280	CenturyLink	9728-4/7/25	Local Phone Service	04/07/2025	190.78	190.78	10-51-271
4280	CenturyLink	03072025	Local Phone Service	03/07/2025	70.60	70.60	10-57-271
4280	CenturyLink	0501-4/7/25	Local Phone Service	04/07/2025	26.04	26.04	10-57-271
4280	CenturyLink	6652-37/25	Local Phone Service	03/07/2025	98.11	98.11	10-62-271
4280	CenturyLink	6652-4/7/25	Local Phone Service - Library	04/07/2025	98.13	98.13	10-62-271
Total CenturyLink:					1,393.38	1,393.38	
<b>Cintas Corporation No. 445</b>							
10067	Cintas Corporation No. 445	4225687616	Office Supplies	03/31/2025	21.69	21.69	10-43-460
10067	Cintas Corporation No. 445	4226410354	Office Supplies	04/07/2025	34.65	34.65	10-43-460
10067	Cintas Corporation No. 445	4227162841	Office Supplies	04/14/2025	21.69	21.69	10-43-460
10067	Cintas Corporation No. 445	4225687644	Uniforms- PW	03/31/2025	11.66	11.66	10-57-410
10067	Cintas Corporation No. 445	4226418183	Uniforms- PW	04/07/2025	9.29	9.29	10-57-410
10067	Cintas Corporation No. 445	4227162947	Uniforms- PW	04/14/2025	9.29	9.29	10-57-410
10067	Cintas Corporation No. 445	4225687644	Uniforms- Water	03/31/2025	52.52	52.52	51-40-410
10067	Cintas Corporation No. 445	4226418183	Uniforms- Water	04/07/2025	41.82	41.82	51-40-410
10067	Cintas Corporation No. 445	4227162947	Uniforms- Water	04/14/2025	41.82	41.82	51-40-410
10067	Cintas Corporation No. 445	4225687644	Uniforms- Sewer	03/31/2025	52.52	52.52	52-40-410
10067	Cintas Corporation No. 445	4226418183	Uniforms- Sewer	04/07/2025	41.82	41.82	52-40-410
10067	Cintas Corporation No. 445	4227162947	Uniforms- Sewer	04/14/2025	41.82	41.82	52-40-410

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	GL Account Number
10067	Cintas Corporation No. 445	4225687615	Landfill Supplies	03/31/2025	5.92	5.92	55-40-290
10067	Cintas Corporation No. 445	4226410290	Landfill Supplies	04/07/2025	5.92	5.92	55-40-290
10067	Cintas Corporation No. 445	4227162848	Landfill Supplies	04/14/2025	5.92	5.92	55-40-290
10067	Cintas Corporation No. 445	4225687615	Landfill Uniforms	03/31/2025	32.13	32.13	55-40-410
10067	Cintas Corporation No. 445	4225687616	Landfill Uniforms	03/31/2025	102.45	102.45	55-40-410
10067	Cintas Corporation No. 445	4226410290	Landfill Uniforms	04/07/2025	32.13	32.13	55-40-410
10067	Cintas Corporation No. 445	4226410354	Landfill Uniforms	04/07/2025	102.77	102.77	55-40-410
10067	Cintas Corporation No. 445	4227162841	Landfill Uniforms	04/14/2025	102.45	102.45	55-40-410
10067	Cintas Corporation No. 445	4227162848	Landfill Uniforms	04/14/2025	32.13	32.13	55-40-410
Total Cintas Corporation No. 445:					802.41	802.41	
<b>City of Sierra Vista</b>							
1702	City of Sierra Vista	5310	Fuel AD	04/01/2025	12.55	12.55	10-43-475
1702	City of Sierra Vista	5297	SEACOM	03/31/2025	20,487.50	20,487.50	10-51-222
1702	City of Sierra Vista	5292	installation of new mdc dock in Fo	03/25/2025	205.70	205.70	10-51-470
1702	City of Sierra Vista	5310	Fuel PD	04/01/2025	1,148.58	1,148.58	10-51-475
1702	City of Sierra Vista	5310	Fuel Library	04/01/2025	28.56	28.56	10-62-476
1702	City of Sierra Vista	5310	Fuel HC	04/01/2025	368.67	368.67	10-65-475
1702	City of Sierra Vista	5285	Engine heads need to be sent out	03/19/2025	5,123.87	5,123.87	10-65-480
1702	City of Sierra Vista	5310	Fuel Post Bus	04/01/2025	740.09	740.09	65-40-475
Total City of Sierra Vista:					28,115.52	28,115.52	
<b>Cochise Auto Service</b>							
10738	Cochise Auto Service	241	250322-10 Impound tow 2007 Ch	03/22/2025	85.00	85.00	10-51-505
Total Cochise Auto Service:					85.00	85.00	
<b>Cochise County Treasurer</b>							
1867	Cochise County Treasurer	660	Monthly Court Conversion	04/10/2025	41.30	41.30	20-30-200
Total Cochise County Treasurer:					41.30	41.30	
<b>Cochise Painting</b>							
10630	Cochise Painting	INV0480	Community Center Painting	02/18/2025	5,300.00	5,300.00	80-40-806
10630	Cochise Painting	INV0490	Town Hall Interior Painting	04/06/2025	4,950.00	4,950.00	80-40-806
Total Cochise Painting:					10,250.00	10,250.00	
<b>Constance Stemm</b>							
10835	Constance Stemm	04042025	Deposit Refund	04/04/2025	75.00	75.00	10-36-500
Total Constance Stemm:					75.00	75.00	
<b>COX Business</b>							
10695	COX Business	4/1/25	Internet Town Hall	04/01/2025	1,000.00	1,000.00	10-48-481
Total COX Business:					1,000.00	1,000.00	
<b>Econo Signs, LLC</b>							
2126	Econo Signs, LLC	10-995225	Street Signs.	03/19/2025	1,823.54	1,823.54	23-40-460
Total Econo Signs, LLC:					1,823.54	1,823.54	
<b>Elite Sales and Service, LLC</b>							
2130	Elite Sales and Service, LLC	INV-49238	Trouble shoot and repair Wheeled	04/03/2025	2,861.28	2,861.28	10-57-610

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	GL Account Number
Total Elite Sales and Service, LLC:					2,861.28	2,861.28	
<b>Empire Southwest, LLC</b>							
2220	Empire Southwest, LLC	EMWK393213	d6 needed some o-rings replced a	03/26/2025	1,135.75	1,135.75	55-40-610
2220	Empire Southwest, LLC	EMWK394261	ac not wrpking on the d6 dozer ne	04/04/2025	567.34	567.34	55-40-610
2220	Empire Southwest, LLC	EMWK394261	a.c. not working trouble shoot and	04/04/2025	1,343.88	1,343.88	55-40-610
Total Empire Southwest, LLC:					3,046.97	3,046.97	
<b>General Fund(Trust)</b>							
2364	General Fund(Trust)	657	monthly court conversions	04/10/2025	10,397.35	10,397.35	20-30-200
Total General Fund(Trust):					10,397.35	10,397.35	
<b>Hill Brothers Chemical Co.</b>							
2465	Hill Brothers Chemical Co.	INV13124625	Chlorine for well system	04/14/2025	1,135.06	1,135.06	51-40-460
Total Hill Brothers Chemical Co.:					1,135.06	1,135.06	
<b>HintonBurdick, PLLC</b>							
10335	HintonBurdick, PLLC	320765	Audit Service/Admin	03/31/2025	3,322.59	3,322.59	10-43-650
10335	HintonBurdick, PLLC	320765	Audit Service/Magistrate	03/31/2025	276.97	276.97	10-45-650
10335	HintonBurdick, PLLC	320765	Audit Service/Road Fund	03/31/2025	415.45	415.45	23-40-650
10335	HintonBurdick, PLLC	320765	Audit Service/Water	03/31/2025	2,491.69	2,491.69	51-40-650
10335	HintonBurdick, PLLC	320765	Audit Service/Sewer	03/31/2025	1,866.50	1,866.50	52-40-650
10335	HintonBurdick, PLLC	320765	Audit Service/Landfill	03/31/2025	1,661.80	1,661.80	55-40-650
Total HintonBurdick, PLLC:					10,035.00	10,035.00	
<b>Huachuca Plumbing</b>							
2571	Huachuca Plumbing	02635	Pour in Place, Remove Playground	04/01/2025	35,705.69	35,705.69	88-40-100
2571	Huachuca Plumbing	02636	1/2 court basketball court-hunt par	04/01/2025	9,429.18	9,429.18	88-40-100
Total Huachuca Plumbing:					45,134.87	45,134.87	
<b>McCoys Septic Services LLC</b>							
10819	McCoys Septic Services LLC	6012	Pump Station Dump	03/21/2025	190.00	190.00	55-40-360
10819	McCoys Septic Services LLC	6041	Pump Station Dump	04/04/2025	190.00	190.00	55-40-360
Total McCoys Septic Services LLC:					380.00	380.00	
<b>Mountain View Air Conditioning &amp; Heating</b>							
10513	Mountain View Air Conditioning &	119889	Diagnosis of A/C at Library	04/08/2025	135.00	135.00	10-57-500
Total Mountain View Air Conditioning & Heating:					135.00	135.00	
<b>P&amp;M Construction Services Inc</b>							
10572	P&M Construction Services Inc	2119	Scraper Rental Final Invoice	02/25/2025	14,144.45	14,144.45	55-40-650
Total P&M Construction Services Inc:					14,144.45	14,144.45	
<b>Perry Management Corporation</b>							
10800	Perry Management Corporation	THC24-007	Solide Waste Management Servic	02/28/2025	46,745.40	46,745.40	67-40-840
Total Perry Management Corporation:					46,745.40	46,745.40	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	GL Account Number
<b>Quest Diagnostics</b>							
1070	Quest Diagnostics	9214680301	New Hire Drug Test x 3	03/26/2025	115.20	115.20	10-43-465
Total Quest Diagnostics:					115.20	115.20	
<b>Ruben A. Villa</b>							
4360	Ruben A. Villa	H-037-041425	Consulting Services- Admin	04/14/2025	1,307.85	1,307.85	10-43-650
4360	Ruben A. Villa	H-037-041425	Consulting Services- Magistrate	04/14/2025	109.02	109.02	10-45-650
4360	Ruben A. Villa	H-037-041425	Consulting Services- Road User	04/14/2025	163.53	163.53	23-40-650
4360	Ruben A. Villa	H-037-041425	Consulting Services- Water	04/14/2025	980.79	980.79	51-40-650
4360	Ruben A. Villa	H-037-041425	Consulting Services- Sewer	04/14/2025	734.70	734.70	52-40-650
4360	Ruben A. Villa	H-037-041425	Consulting Services- Landfill	04/14/2025	654.11	654.11	55-40-650
Total Ruben A. Villa:					3,950.00	3,950.00	
<b>S.S.V.E.C</b>							
3920	S.S.V.E.C	6100-3/1-4/1	City Hall	04/04/2025	587.09	587.09	10-43-340
3920	S.S.V.E.C	9100-3/1-4/1	Sign Meter	04/04/2025	79.14	79.14	10-43-340
3920	S.S.V.E.C	1200PD-3/1-4/	PD	04/04/2025	329.79	329.79	10-51-340
3920	S.S.V.E.C	1200-3/1-4/1	Fire Station	04/04/2025	329.79	329.79	10-53-340
3920	S.S.V.E.C	8300-3/1-4/1	City Pool	04/04/2025	136.99	136.99	10-58-340
3920	S.S.V.E.C	2300-3/1-4/1	Community Center	04/04/2025	105.15	105.15	10-60-340
3920	S.S.V.E.C	6101-3/1-4/1	Keeline Park	04/04/2025	38.78	38.78	10-60-340
3920	S.S.V.E.C	6200-3/1-4/1	Keeline Park Skyline	04/04/2025	52.11	52.11	10-60-340
3920	S.S.V.E.C	7200-3/1-4/1	Tennis Courts	04/04/2025	38.78	38.78	10-60-340
3920	S.S.V.E.C	1100-3/1-4/1	Library	04/04/2025	430.41	430.41	10-62-340
3920	S.S.V.E.C	1300-3/1-4/1	senior Center	04/04/2025	105.03	105.03	10-68-340
3920	S.S.V.E.C	2200-3/1-4/1	Streetlight Master	04/04/2025	2,358.30	2,358.30	23-40-340
3920	S.S.V.E.C	0500-3/1-4/1	Howard Well	04/04/2025	465.43	465.43	51-40-340
3920	S.S.V.E.C	1400-3/1-4/1	skyline well	04/04/2025	1,206.43	1,206.43	51-40-340
3920	S.S.V.E.C	1800-3/1-4/1	well at Cochise	04/04/2025	665.29	665.29	51-40-340
3920	S.S.V.E.C	6000-3/1-4/1	Gila St Well	04/04/2025	649.54	649.54	51-40-340
3920	S.S.V.E.C	00500-3/1-4/1	Hunt Rd Sewer Pond	04/04/2025	262.25	262.25	52-40-340
3920	S.S.V.E.C	2500-3/1-4/1	Scales at Landfill	04/04/2025	65.93	65.93	55-40-340
3920	S.S.V.E.C	6800-3/1-4/1	Landfill	04/04/2025	855.10	855.10	55-40-340
Total S.S.V.E.C:					8,761.33	8,761.33	
<b>San Diego Police Equipment Co</b>							
3553	San Diego Police Equipment Co	664989	Case of Speer Gold Dot G2 9mm	04/02/2025	550.97	550.97	10-51-466
Total San Diego Police Equipment Co:					550.97	550.97	
<b>Senergy Petroleum LLC</b>							
10215	Senergy Petroleum LLC	SEN-1001427	DYED-ULSD #2	03/05/2025	16.08	16.08	10-57-476
10215	Senergy Petroleum LLC	SEN-1023269	DYED-ULSD #2	04/09/2025	26.04	26.04	10-57-476
10215	Senergy Petroleum LLC	SEN-995078	DYED-ULSD #2	02/24/2025	20.13	20.13	10-57-476
10215	Senergy Petroleum LLC	SEN-1001427	DYED-ULSD #2	03/05/2025	72.39	72.39	51-40-476
10215	Senergy Petroleum LLC	SEN-1023269	DYED-ULSD #2	04/09/2025	117.16	117.16	51-40-476
10215	Senergy Petroleum LLC	SEN-995078	DYED-ULSD #2	02/24/2025	90.57	90.57	51-40-476
10215	Senergy Petroleum LLC	SEN-1001373	P66 Powerdrive Fluid	03/04/2025	71.43	71.43	51-40-610
10215	Senergy Petroleum LLC	SEN-995258	Grease	03/06/2025	60.65	60.65	51-40-610
10215	Senergy Petroleum LLC	SEN-1001427	DYED-ULSD #2	03/05/2025	72.39	72.39	52-40-476
10215	Senergy Petroleum LLC	SEN-1023269	DYED-ULSD #2	04/09/2025	117.16	117.16	52-40-476
10215	Senergy Petroleum LLC	SEN-995078	DYED-ULSD #2	02/24/2025	90.57	90.57	52-40-476
10215	Senergy Petroleum LLC	SEN-1001373	P66 Powerdrive Fluid	03/04/2025	71.43	71.43	52-40-610
10215	Senergy Petroleum LLC	SEN-995258	Grease	03/06/2025	60.65	60.65	52-40-610



Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	GL Account Number
10215	Senergy Petroleum LLC	SEN-1001427	DYED-ULSD #2	03/05/2025	1,447.77	1,447.77	55-40-476
10215	Senergy Petroleum LLC	SEN-1023269	DYED-ULSD #2	04/09/2025	2,343.29	2,343.29	55-40-476
10215	Senergy Petroleum LLC	SEN-995078	DYED-ULSD #2	02/24/2025	1,811.37	1,811.37	55-40-476
10215	Senergy Petroleum LLC	SEN-1001373	P66 Powerdrive Fluid	03/04/2025	571.41	571.41	55-40-610
10215	Senergy Petroleum LLC	SEN-995258	Grease	03/06/2025	485.17	485.17	55-40-610
Total Senergy Petroleum LLC:					7,545.66	7,545.66	
<b>Southwest Gas Corporation</b>							
3879	Southwest Gas Corporation	1686-2/28-3/31	Gas Utility- Town Hall	04/02/2025	200.28	200.28	10-43-340
3879	Southwest Gas Corporation	6376-1/30-2/27	Gas Utility- Fire Station	03/04/2025	10.57	10.57	10-53-340
3879	Southwest Gas Corporation	6376-1/30-2/27	Gas Utility- Fire Station	03/04/2025	704.35	704.35	10-53-340
3879	Southwest Gas Corporation	6376-2/28-3/31	Gas Utility- Fire Station	04/02/2025	654.98	654.98	10-53-340
3879	Southwest Gas Corporation	8087-1/30-3/31	Gas Utility- Community Center	04/02/2025	90.51	90.51	10-60-340
3879	Southwest Gas Corporation	9520-2/28-3/31	Gas Utility- Library	04/02/2025	121.38	121.38	10-62-340
3879	Southwest Gas Corporation	04729-2/28-3/3	910002504729 Gas Senior Center	04/02/2025	39.83	39.83	10-68-340
Total Southwest Gas Corporation:					1,821.90	1,821.90	
<b>Sterling Volunteers</b>							
10259	Sterling Volunteers	10256885	New Hire Background Check	03/31/2025	61.85	61.85	10-43-465
Total Sterling Volunteers:					61.85	61.85	
<b>SW Building Inspection Service</b>							
4025	SW Building Inspection Service	41725	Return Check Fee	04/17/2025	14.00	14.00	10-43-483
Total SW Building Inspection Service:					14.00	14.00	
<b>TransWorld Network, Corp</b>							
9629	TransWorld Network, Corp	16060223-A14	Internet Services	03/22/2025	90.74	90.74	55-40-481
Total TransWorld Network, Corp:					90.74	90.74	
<b>Verizon Wireless</b>							
4343	Verizon Wireless	6110390702	cell phones	04/07/2025	1,846.80	1,846.80	10-48-275
Total Verizon Wireless:					1,846.80	1,846.80	
<b>Waste Management of AZ</b>							
10207	Waste Management of AZ	0057657-1571-	Trash Service	04/01/2025	14,994.78	14,994.78	55-40-360
Total Waste Management of AZ:					14,994.78	14,994.78	
<b>Wells Fargo Remittance Center</b>							
4377	Wells Fargo Remittance Center	2/10/25	Governors Address	02/10/2025	120.00	120.00	10-42-660
4377	Wells Fargo Remittance Center	2/10/25	office Supplies	02/10/2025	148.28	148.28	10-43-460
4377	Wells Fargo Remittance Center	2/10/25	Fees	02/10/2025	166.47	166.47	10-43-483
4377	Wells Fargo Remittance Center	2/10/25	Supplies	02/10/2025	32.50	32.50	10-45-290
4377	Wells Fargo Remittance Center	2/10/25	Ginger's Titles - titles for 7 impoun	02/10/2025	316.00	316.00	10-51-230
4377	Wells Fargo Remittance Center	2/10/25	Amazon	02/10/2025	8.90	8.90	10-51-290
4377	Wells Fargo Remittance Center	2/10/25	Gingers	02/10/2025	25.00	25.00	10-51-460
4377	Wells Fargo Remittance Center	2/10/25	AACOP	02/10/2025	399.72	399.72	10-51-660
4377	Wells Fargo Remittance Center	2/10/25	Benjamin Supply	02/10/2025	266.98	266.98	10-57-500
4377	Wells Fargo Remittance Center	2/10/25	Lowes	02/10/2025	116.32	116.32	10-60-460
4377	Wells Fargo Remittance Center	2/10/25	Amazon/walmart	02/10/2025	87.85	87.85	10-62-460
4377	Wells Fargo Remittance Center	2/10/25	Dollar general	02/10/2025	25.93	25.93	10-65-480

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	GL Account Number
4377	Wells Fargo Remittance Center	2/10/25	Repair	02/10/2025	4.55	4.55	23-40-610
4377	Wells Fargo Remittance Center	2/10/25	Staples	02/10/2025	31.45	31.45	51-40-290
4377	Wells Fargo Remittance Center	2/10/25	oReilly, Ace, Napa	02/10/2025	191.72	191.72	51-40-470
4377	Wells Fargo Remittance Center	2/10/25	Nova Tech	02/10/2025	960.98	960.98	51-40-610
4377	Wells Fargo Remittance Center	2/10/25	Amazon Lowes	02/10/2025	261.90	261.90	52-40-460
4377	Wells Fargo Remittance Center	2/10/25	Partify	02/10/2025	487.81	487.81	52-40-470
4377	Wells Fargo Remittance Center	2/10/25	Home depot Shack numbers	02/10/2025	12.96	12.96	55-40-290
4377	Wells Fargo Remittance Center	2/10/25	PortaPot	02/10/2025	63.00	63.00	55-40-340
4377	Wells Fargo Remittance Center	2/10/25	Lowes	02/10/2025	228.39	228.39	55-40-460
4377	Wells Fargo Remittance Center	2/10/25	Napa	02/10/2025	101.20	101.20	55-40-610
4377	Wells Fargo Remittance Center	2/10/25	Hunt Park Walkway - decorative st	02/10/2025	840.31	840.31	80-40-805
4377	Wells Fargo Remittance Center	2/10/25	Hunt Park Walkway	02/10/2025	685.43	685.43	80-40-805
Total Wells Fargo Remittance Center:					5,583.65	5,583.65	
<b>WEX BANK</b>							
10401	WEX BANK	103519205	Fuel AD	03/15/2025	6.91	6.91	10-43-475
10401	WEX BANK	103519205	Unassigned	03/15/2025	11.87	11.87	10-43-475
10401	WEX BANK	103519205	Fuel- PD	03/15/2025	91.78	91.78	10-51-475
10401	WEX BANK	103519205	Fuel Fire	03/15/2025	6.91	6.91	10-53-475
10401	WEX BANK	103519205	Fuel- PW	03/15/2025	98.76	98.76	10-57-475
10401	WEX BANK	103519205	Fuel- LB	03/15/2025	2.91	2.91	10-62-476
10401	WEX BANK	103519205	Fuel City BUs	03/15/2025	4.91	4.91	10-65-475
10401	WEX BANK	103519205	Fuel- Water	03/15/2025	147.68	147.68	51-40-475
10401	WEX BANK	103519205	Fuel- Sewer	03/15/2025	245.52	245.52	52-40-475
10401	WEX BANK	103519205	Fuel- LF	03/15/2025	289.17	289.17	55-40-475
10401	WEX BANK	103519205	Fuel- Ft. Hc	03/15/2025	4.91	4.91	65-40-475
Total WEX BANK:					911.33	911.33	
<b>Xpress Bill Pay</b>							
4441	Xpress Bill Pay	INV-XPR02231	Credit/Debit Card Web Transactio	03/31/2025	123.03	123.03	51-40-483
4441	Xpress Bill Pay	INV-XPR02231	Credit/Debit Card Web Transactio	03/31/2025	123.03	123.03	52-40-483
4441	Xpress Bill Pay	INV-XPR02231	Credit/Debit Card Web Transactio	03/31/2025	369.11	369.11	55-40-483
Total Xpress Bill Pay:					615.17	615.17	
Grand Totals:					257,271.63	257,271.63	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	GL Account Number
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Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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\_\_\_\_\_

\_\_\_\_\_

City Recorder: \_\_\_\_\_

Report Criteria:

- Detail report.
- Invoices with totals above \$0.00 included.
- Paid and unpaid invoices included.

**FIRE PROTECTION, EMERGENCY SERVICES AND  
FIRE PREVENTION SERVICES PROPOSAL FOR THE  
TOWN OF HUACHUCA CITY**

Proposal 1: Peak Hour Staffing



Expires: July 14, 2025



# Whetstone Fire District

Station #321 2422 N. Firehouse Lane. Huachuca City AZ, 85616  
Ph: (520) 456-1717 Fax: (520) 456-0120  
[www.whetstonefire.org](http://www.whetstonefire.org)



## PROPOSER INFORMATION

WHETSTONE FIRE DISTRICT

2422 N. Firehouse Ln.

Huachuca City AZ, 85616

Point of Contact: Sam Foster, Fire Chief

P: (520)456-1717

C: (520)559-5408

F: (520)456-0120

E-mail: [sfoster@whetstonefire.org](mailto:sfoster@whetstonefire.org)

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*\* Our most recent audit can be found on the flash drive contained in this envelope \**





# Whetstone Fire District

Station #321 2422 N. Firehouse Lane. Huachuca City AZ, 85616  
Ph: (520) 456-1717 Fax: (520) 456-0120  
[www.whetstonefire.org](http://www.whetstonefire.org)



Sam Foster  
Fire Chief  
Whetstone Fire District  
2422 N Firehouse Ln  
Huachuca City AZ 85616

April 10, 2025

Mayor and Council  
Town of Huachuca City  
500 Gonzales Blvd.  
Huachuca City AZ 85616

Dear Mayor and Council,

The Whetstone Fire District is pleased to be considered as a provider of emergency medical, fire protection, and fire prevention services for your wonderful community. We are committed to delivering high quality public safety services that will meet or exceed the service level you currently receive. We will provide these services twenty-four hours a day, including weekends and holidays, and keep a staff of two responders stationed in your town for fourteen hours per day during peak hours of call volume. This offer will be honored for ninety days and expires on July 14, 2025.

In addition to emergency response, our services will include community risk reduction, community engagement, and supportive administration functions. This comprehensive service package will serve your community before, during, and after any and all emergencies.

Our District employs highly trained and professional first responders who take great pride in protecting the community. Each member meets the rigorous standards of the National Fire Protection Administration (NFPA) and holds the appropriate licensure and certification to perform a range of duties from advanced life support to technician level rescue operations.

Thank you for considering our proposal. We eagerly anticipate the opportunity to serve the town of Huachuca City.

Respectfully,

*Sam Foster*

Sam Foster, Fire Chief





# **Whetstone Fire District**

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## **MISSION STATEMENT OF THE WHETSTONE FIRE DISTRICT**

It is the Mission of the Whetstone Fire District to provide the communities we serve with high quality preparedness, prevention, and response to all hazard emergencies and disasters.

## **VISION STATEMENT**

Our communities will be safe and resilient places to live or visit. We will fearlessly embrace progress, effect positive change in the fire service, and welcome collaborative relationships with our community members, neighbors, and partners to continuously improve and expand the services we provide.

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## **OUR VALUES**

The Whetstone Fire District holds the following values in the highest regard and considers them together to form the core of our belief system.

### **Integrity**

To serve with honesty, trustworthiness and accountability, maintaining ethicality in all our practices, and striving to always do the right thing for the communities we serve.

### **Dedication**

To remain loyal to our commitment and oath that we make to the community and each other and never neglect our obligation to those who depend on us.

### **Compassion**

To demonstrate kindness and empathy, striving to understand what someone is going through in all our dealings with the public.

### **Professionalism**

To consistently carry out our duties with competence, resourcefulness, and knowledgeability while exhibiting strength of character that instills confidence and invites cooperation.

### **Teamwork**

To promote unity and cooperation, to always build each other up and recognize that making use of each person's talent in collaboration of effort will enhance our relationships and the service we deliver.

### **Service Excellence**

To continually improve and enhance the services we provide through our commitment to training and development and to learn from every experience in constant pursuit of superior performance.







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## Background

The Whetstone Fire District was established in 1979 as a volunteer fire company. Since then, the District has grown into a professional combination department of both paid and volunteer staff whose coverage spans across twenty-six square miles and includes multiple unique neighborhoods and communities. We serve a population of 2,995.

In 2024, we responded to six hundred and twenty-six calls for service, including seventy-nine calls in the Town of Huachuca City. Our ISO rating is 4Y despite the absence of a usable hydrant system anywhere in our district. Our average response time is four minutes and ten seconds with an average turnout time of one minute and twenty-nine seconds.

The District currently employs nine fulltime firefighters, one part time firefighter, five per diem firefighters and five intern/volunteer firefighters. All our responders meet the physical requirement under the National Fire Protection Association (NFPA) 1500 Standard on Fire Department Occupational Health and Wellness Program and are required to successfully complete an annual medical evaluation that meets the standard of NFPA 1582 Standard on Comprehensive Occupational Medical Program for Fire Departments.

For many years, Huachuca City Fire Department and the Whetstone Fire District were close partners. The two agencies had an automatic aid agreement and responded together to many fires and complex emergencies. Crews from both agencies regularly trained together and developed a culture of cooperation between the two entities. This relationship continued until the Huachuca City Fire Department was dissolved in 2017.

From the years of 2017 to 2022, the Whetstone Fire District contracted emergency services to the Town of Huachuca City. We staffed the Huachuca City Fire Station twenty-four hours per day with a crew of two and assumed the duties of providing for the protection of life and property within the Town. After the sudden and unexpected departure of our Fire Chief in 2020, the organization was unable to satisfy the needs of the Town and struggled to make the contract work for either party. When the contract term ended in 2022, the Town put the contract out again and it was awarded to Fry Fire District.

After losing the contract in 2022, our organization was forced to restructure. We reflected on the events that led to where we were. We let these lessons guide our growth and development, focusing on improving our relationships with our partners and our workforce. We identified characteristics of the organization that did not serve us well and worked to achieve transformation. We refocused our direction and developed a new vision for our future. Organizational alignment with our partners, employees, and community was achieved making our District stronger than it has ever been before.

Today, we are proud to put our best foot forward and invite the Town of Huachuca City to join us in making our communities safe and resilient by entering into a new collaborative partnership built on the values of integrity, dedication, compassion, teamwork, professionalism, and service excellence.





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## Project Summary

Under this proposal, Whetstone Fire District will provide comprehensive fire and emergency services to the Town of Huachuca City for the consideration of \$445,329-\$506,329 per year depending on whether Whetstone Fire District could obtain the first right to transport in Huachuca City through negotiations with the current CON holder. Services would commence at 12:00 A.M. on July 1, 2025, and continue for a period to be agreed upon by both the Whetstone Fire District and the Town of Huachuca City. These services will be available twenty-four hours per day, seven days per week, and three hundred and sixty-five days per year. The Whetstone Fire District will maintain staff stationed in the Town for fourteen hours per day during peak hours of call volume. We will continuously meet the following service objectives:

**Fire Suppression**- Life safety, property conservation, and hazard mitigation activities on a fire scene, including but not limited to:

- Victim search and rescue
- Exposure protection
- Containment and extinguishment of fire
- Salvage and overhaul
- Ventilation

**Vehicle and Technical Rescue**- Including but not limited to:

- Vehicle extrication
- Swift water rescue
- Rooftop and high angle rescue
- Hazardous materials operations
- Remote rescue
- Structural collapse

**Non-Transport Emergency Medical Services**- ALS and BLS response to medical emergencies and initiation of care for patients to include lifesaving interventions.

**Fire Prevention**- Participation in plan reviews, business inspections, fire investigations and public education by qualified fire prevention officials. Other activities may include:

- Community risk reduction
- Emergency planning and coordination with other entities such as Cochise County Emergency Management, Arizona Department of Environment Quality, and Arizona State Fire Marshall's Office.

**Fleet Management**- Preventative and general maintenance of District owned and Town owned vehicles being operated by the District staff in the performance of the work outlined in this proposal. This would include maintaining fuel, fluids, tires, lubricants, etc., and repairs that





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fall under the capabilities of District staff in order to maintain adequate rolling stock in good working order.

**Incident Command**- Established at all emergency scenes in accordance with The Whetstone Fire District Standard Operating Procedures and will follow to the National Incident Management System Framework.

**Community Engagement and Participation in Town Events**- Participation in all scheduled Town events and making staff available to accept station visits by community members and give station tours. Coordinate with Huachuca City School to deliver demonstrations, classroom visits, and participate in school events throughout the school year.

**Build a Trusting and Collaborative Relationship with the Town and its Staff** – Promote a culture of mutual respect, transparency, and teamwork. Integrate our services into the Town’s structure. Communicate often and effectively with the Towns staff and various departments and invite cooperation whenever possible.

The Whetstone Fire District will carry out its work in compliance with applicable federal state and local laws and regulations as well as Huachuca City Town Codes and Ordinances. Standards of the National Fire Protection Association (NFPA) will be met wherever possible guiding operations, training, and development of policy and procedure.





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## Methodology

To meet our objectives and to provide services that satisfy the scope of work the Town of Huachuca City has requested, the Whetstone Fire District will maintain staffing at Station 161 located at 502 N. Gonzales Blvd for fourteen consecutive hours per day during the Town's historic peak hours of call volume. The staff will, at a minimum, include one Lieutenant and one Firefighter whose qualifications shall be:

- **Lieutenant:** Fire Officer 1(NFPA 1021), Arizona Certified Emergency Paramedic (ALS), District Recognized Driver/Operator(NFPA 1002), and all those qualifications of a Firefighter.
- **Firefighter:** Arizona Emergency Medical Technician (BLS), Firefighter 1 and 2 (NFPA 1001), Basic Wildland (FFT2), and Hazmat First Responder Operations (NFPA 1072).

The Town of Huachuca City will also have access to the Fire Chief for administrative functions and staff with specialized knowledge, training, and certifications as needed. Qualifications of these additional staff are:

- **Fire Chief:** BAS Applied Leadership\* (expected Dec 2025), ICC Fire Plans Examiner, NFPA 1403 Live Fire Instructor. Fire Instructor II (NFPA 1041) Fire Inspector II (NFPA 1030) Rope Rescue I and II Operations (NFPA 1670) AZCFSE Adjunct Instructor, ICS 300/400, and all those Qualifications of a Captain.
- **Captain:** Associate's degree from an accredited institution in a related field\* (expected Dec 2026). Fire Officer II (NFPA 1021), Fire Instructor I (NFPA 1041) Fire Inspector I (NFPA 1030), and all those qualifications of a Lieutenant/Engineer.
- **Engineer:** Qualification like that of a Lieutenant.
- **Additional qualifications carried by the staff:** Two rope rescue technicians (NFPA 1006), one Ropes Instructor (NFPA 1006), one Swiftwater Technician (NFPA 1006). one Confined Space Technician (NFPA 1006), one Arson Investigator II (NFPA 1033) and under contracted services, one Arson Investigator IV (NFPA 1033).

*\* = qualification that is not yet 100% met and has a complete by date.*

The staff at Station 161 would answer calls for service with Huachuca City being their first due area. Their response would be supported by resources from Station 321 located at 2422 N. Firehouse Ln, as well as our existing mutual and automatic aid partners, in accordance with Whetstone Fire District response and deployment plans. Resources would also respond from Station 321 with Huachuca City being their second due area should the staff at 161 be unavailable.

During the hours that Station 161 is not staffed, Whetstone Fire District would answer calls for service to Huachuca City from Station 321 in accordance with Whetstone Fire District response and deployment plans with both Whetstone and Huachuca City serving as their first due area.





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**Deployment of Resources** -The following table summarizes the minimum deployment plan that can be expected in Huachuca City under this proposal:

Call Types	Type 1 Engine	Type 3 Engine	Type 6 Engine	Tender	Ambulance	Command	Regional Special Resource/Team
Residential Fire	2				1	1	
Commercial Fire	3				1	1	1 Ladder Co
Brush Fire			2	1			
Brush Threatening		1	2	1		1	
Fire Downgraded	1				1		
Fire Alarm/Smoke Investigation	1						
Special Operations	1				1	1	1 Incident Dependent
Hazmat Upgraded	2				1	1	1 Hazmat Team
Hazmat Downgraded	1						
MVA Upgraded	1				2	1	
MVA Downgraded	1				1		
Technical Rescue	1				1	1	1 TRT Team
Priority 1 Medical	1				1		
Priority 2 Medical					1		
Fire Assist	1						
Med Assist					1		





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NFPA 1720 sets the standard for deployment in communities like Huachuca City who are classified as “suburban.” The standard calls for ten assembled Firefighters in ten minutes from the time of dispatch for 80% of all fire and special operation responses. Under the standard, turnout times should not exceed ninety seconds.

The following table indicates that we can expect twelve assembled firefighters in under ten minutes in Huachuca City under this proposal, which exceeds the recommendations of NFPA 1720.

Column1	Station 161	Station 321	Station 141	Station 201	Ch320/Bn320	Total
Minimum Staff	2	3	3	3	1	12
Turnout Time (in min)	1.5	1.5	1.5	1.5	1.5	
Travel Time (in min)	4.25	5.75	7.25	7.5	5.75	
Total Response Time	5.75	7.25	8.75	9	7.25	9

The following table indicates how these resources would be deployed after-hours when Station 161 is not staffed to maintain compliance with NFPA 1720:

Column1	Station 161	Station 321	Station 141	Station 201	Ch320/Bn320	Total
Minimum Staff	0	3	3	3	1	10
Turnout Time (in min)	1.5	1.5	1.5	1.5	1.5	
Travel Time (in min)	4.25	5.75	7.25	7.5	5.75	
Total Response Time	5.75	7.25	8.75	9	7.25	9

Emergencies requiring three or more units will have command established by the senior most officer on scene who will provide for the safety and accountability of the scene, develop and initiate an Initial Action Plan (IAP), and maintain command of the scene until a Chief Officer arrives. The Chief Officer will, at his discretion, assume command of the incident or leave the initial officer in Command and take a support role if the scene is stable and the IAP is appropriate and effective.

**Emergency Medical Operations** -Whetstone Fire District would provide ALS/BLS primary patient care of the sick and injured for medical emergencies in the Town of Huachuca City. Fry Fire would have the first right to transport as the CON holder, but Whetstone Fire District would respond in a transport capable ambulance and be ready to transport in certain situations such as when a patient is in critical condition or nearby Fry Fire units are unavailable. The current automatic aid agreement we have with the Fry Fire District expresses that the ambulance company who transports the patient shall have the sole right to bill the patient. We







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intend to honor that agreement under this proposal for services as well. This would mean that residents of Huachuca City would only receive a medical bill from Whetstone Fire District if we were the transporting agency.

We believe that it would be most advantageous to the Town and its citizens if whoever provides the initial medical services in the Town, had the first right to transport. This would simplify and streamline operations on emergency medical scenes. To achieve this we would need permission from the current CON holder to provide the primary transport in the Town. It is our intent to negotiate with Fry Fire District to attain this permission. Patients would still only receive a bill from one agency and only when transported.

**Training** – In order for our firefighters to be prepared for the demands of the job, it is necessary for them to train regularly. Our policy requires crews to spend at least twenty hours per month training. These hours include class time, single company drills, multicompartment drills, officer development, driver training, pump operations, recruit programs, EMS training, and facilities training. Additionally, crews are required to perform physical fitness training for a minimum of one hour per day while on shift. Not only does this rigorous training plan keep our firefighters sharp and knowledgeable, but it ensures they can safely carry out their duties when called upon.

Company Officers are responsible for ensuring each member of their crew receives the required training, but are allowed the autonomy to decide how to meet the requirements within the given parameters of ISO and our Standard Operating Procedures. Occasionally, crews from Station 161 and Station 321 will train together. We encourage this practice as it promotes seamless operations when these crews respond together - as they regularly do. However, to minimize time spent away from their primary response areas, these practices will be regulated.

The Whetstone Fire District participates regionally with partners throughout the area on many occasions and therefore has developed our standard operating procedures to be integrative with The Greater Sierra Vista Regional Standard Operating Procedures as much as possible. Part of ensuring this interoperability involves training with our regional partners. Crews from different fire stations throughout the greater Sierra Vista area carefully schedule training sessions so that they can rotate crews in and out of drills in a way that allows stations to cover each other's response areas while training takes place. This means that the crew at Station 161 would, on occasion, travel to a training location outside of Huachuca City to participate in drills or be expected to respond to calls in Whetstone while Station 321 completes their drills. This training typically occurs quarterly and requires about four hours of commitment from each station between running the drills and covering for another station. The benefit that the Town receives from improved performance and interoperability with regional partners is a value that should far outweigh this commitment.







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**Fleet Management** - Whetstone Fire District has sufficient rolling stock to carry out the work detailed in this proposal, but at the Town's discretion, could use apparatus and equipment owned by the Town provided that the equipment meets applicable safety and operating standards.

While in service either as frontline or reserve equipment, vehicles owned by the Town of Huachuca City will be maintained by our staff. We will assume responsibility for cleaning and preventative maintenance including fuel, oil, lubricants, fluids, and tires. We will perform minor repairs such as replacement of belts and hoses. The Town will be responsible for any replacement parts needed for these activities, but it will be the responsibility of Whetstone Fire District staff to make the appropriate requests in a timely manner and perform the work.

For repairs exceeding the capabilities of our staff, we would coordinate with the Town to identify an appropriate third party to complete the repairs. Whetstone Fire District has several service agreements with various vendors and would make these accessible to the Town. However, the Town would have full discretion over whether to utilize our vendors or their own.

**Fire Prevention** - The Whetstone Fire District will take a proactive approach to fire prevention. This approach emphasizes four main components:

- **Education** – We will develop community outreach and public education campaigns to promote fire safety. These will include school programs and training for business owners and employees covering fire safety measures.
- **Engineering** – Through careful coordination with building officials and business owners, we will diligently review fire codes and construction plans to ensure that we are applying modern, relevant, and adequate codes and regulations that fit the communities needs and provides for safe building construction and sufficient fire control, suppression, and alarm systems.
- **Enforcement** – We will conduct regular business inspections to identify potential hazards and ensure compliance with fire and building codes and regulations. We will work with the Town to take action against those who fail to comply with safety regulations.
- **Community risk reduction** – We will conduct regular risk assessment to identify areas of high risk and develop strategies to mitigate those risks. We will work closely with the community to address special concerns, such as wildfire danger, and coordinate within the region to develop and maintain emergency plans and establish contingencies as needed.

**Events and Community Engagement** - The Whetstone Fire District and its members are dedicated to engaging with the community of Huachuca City just as it is with its own residents. We have always held great pride in our community events such as our Annual Pancake Breakfast, Halloween Trunk or Treat, and Haunted House. The Town of Huachuca City will receive the same enthusiasm and participation from our members in the Town's own events.

We know the Town of Huachuca City has its own unique rich history and traditions. We will take great pride in keeping these traditions going. In addition to the Town's regularly scheduled





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events, we hope we can help develop new traditions and further expand community engagement together with the Town of Huachuca City. Furthermore, we intend to extend our participation to events, demonstrations, classroom visits and more with the Huachuca City School as they are a valued institution worthy of such.

**Quality Assurance and Cooperative Culture** - Under this proposal, the Whetstone Fire District will commit to building a trusting and collaborative relationship with the Town and its staff by adhering to our values of integrity, dedication, compassion, teamwork, professionalism, and service excellence. Values form beliefs and beliefs guide behaviors. Through our behaviors, we will build a culture that promotes empathy, open communication, transparency, and trust. We want the Town to be satisfied not just with the services we provide, but the experiences they have during every encounter. To achieve this, the Whetstone Fire District and its members will perform the following activities that will reinforce these principles:

- Attend and contribute during regular staff meetings.
- Involve the Town in developing a quality assurance plan.
- Have representation at council meetings to provide reports and participate in discussion.
- Maintain accurate records to include charges and expenses relevant to services provided to the Town that will be readily available for review at the Towns discretion (there may be certain records that cannot be made available given their sensitivity. The Whetstone Fire District will not violate any federal state or local laws or regulations that govern the release of these records.)
- Form a Summit Committee of members from both governing bodies who may meet regularly or as needed for the purpose of communicating problems, developing solutions, reviewing performance, and resolving conflicts.
- Establish effective communication channels between the Fire District staff and the various departments of the Town.
- Gather and analyze customer feedback and use these insights to guide improvement.
- Establish a constructive conflict management plan that aims to promptly resolve conflicts by promoting growth and learning instead of resentment and animosity.

## **Operational Efficiency**

This proposal aims to provide the Town of Huachuca City with services that will meet or exceed the current provider's capabilities while meeting the same standard of performance at the best price possible.

**Economy of Scale** - We want to achieve an economy of scale by leveraging areas where fixed costs can be spread to benefit both organizations. For instance, certain fees, lease payments, and professional services are expected to remain relatively flat despite expanding services into Huachuca City. The Town will not have the burden of carrying any cost for these items, but will share in the benefits they bring.





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## Pricing and Cost Breakdown -

### Payroll

Item	Est. Cost
Wages for 3 Lieutenants	\$91,835
Wages for 3 Firefighters	\$77,363
Overtime and Benefits	\$127,631
<b>TOTAL</b>	<b>\$296,829</b>

### Fire Protection

Item	Est. Cost
Vehicle Repair & Maintenance	\$6,000
Fuel	\$12,000
Small Tools	\$2,000
Uniforms & PPE	\$10,000
Firefighting Supplies	\$4,500
Fire Protection Services	\$50,000
<b>TOTAL</b>	<b>\$84,500</b>

### EMS (ALS/BLS) \*Waived in Luie of First Right to Transport

Item	Est. Cost
EMS Supplies	\$11,000
EMS Services	\$50,000
<b>TOTAL</b>	<b>\$61,000</b>

### Fire Prevention

Item	Est. Cost
Prevention Supplies	\$2,000
Prevention Services	\$30,000
<b>TOTAL</b>	<b>\$32,000</b>

### Administration

Item	Est. Cost
General Office Supplies	\$2,000
Administrative Services	\$30,000
<b>TOTAL</b>	<b>\$32,000</b>

**Total Cost of Services \$506,329 (\$445,329 with the first right to transport)**

We have meticulously considered the cost of wages, operational expenses, supplies, and consideration for the scope of work that would require additional effort and the burden of





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responsibility on the District beyond those staff members stationed at Station 161. Our estimates are based on comparable line items in our existing budget and the extent to which they would be affected by factors such as call volume.

We are confident in our estimates and believe they are as accurate as we can determine. However, annual adjustments may be required to account for inflation and as actual costs are realized. To protect both The Whetstone Fire District and the Town of Huachuca City, we wish to include the option to make annual adjustments that shall not exceed 5% and only when the need to do so can be documented and proven.

**Additional Services Included** - To keep costs off the Town's residents, we feel that the price we ask is reasonable to cover services that would otherwise be charged to the individual, such as fees for plans reviews or non-transport ambulance services.

Additional services and programs that are considered included in the price:

- Free CPR classes for employees of the Town
- EMT Class at 50% discounted rate for employees of the Town
- Assistance in hydrant testing
- Home safety surveys for residents of the Town
- Lock Box program
- Narcan Leave Behind Program
- Smoke Detector Program

**Grant Writing** - The Whetstone Fire District has had great success with grant writing. Under this proposal, we are offering to extend our grant writing services to the Town of Huachuca City.

In the year 2024, we received \$605,604 in grant awards that helped us fund various projects and capital purchases.

Grants that we were awarded in 2024 include:

- Arizona Department Of Administration Incident Management Grant - \$217,000 for hardware, software, training and 3 years of wireless service and user licenses to support Interoperability and Incident command functions.
- Arizona Department of Forestry and Fire Management SB1720 Grant - \$344,604 for the purchase of a new, modern type 6 fire engine (Brush Truck).
- Arizona Governor's Office of Highway Safety Grant - \$30,000 for the purchase of new extrication equipment including Stabilization struts, cribbing, and heavy lifting airbag systems.
- 100 Club of Arizona - \$14,000 for Wildland Firefighting PPE

While we cannot guarantee the award of any grant we apply for, we think the possible value this service brings to the Town could be tremendous and may even exceed the cost of services.





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**Use of the Building** - To carry out the work outlined in this proposal, we would require use of Station 161. To keep the price we are offering in this proposal, we would ask that the Town allow us use of the building, including utilities, at no cost to the District. This would be part of the consideration for the provision of services along with the payments to be made by the Town of Huachuca City.

While at the station, District staff would clean and maintain finishings and fixtures at the premises, while Huachuca City would be responsible for maintenance and repair of the structure and its mechanical, plumbing, electrical, and utility systems. Access to the building will be provided for Whetstone Fire District via keys or pass codes provided by the Town.

As owners of the property, the Town and its agents would have access to the premises for the purpose of inspection or performance of work on the building and its systems, so long as it is within reasonable hours and the work is performed promptly. Huachuca City Employees may gain entry to the building at any time in response to an emergency, but by doing so, they will assume responsibility for the security of the premises and any personal property contained within.

## Roles of Town Staff

To seamlessly integrate our services into the Town's existing structure and standard procedures, we would require coordinated efforts from the Town staff. What we would require from the Town's staff and members are as follows:

### **Town Manager**

- Frequent communication.
- Clear expectations and constructive feedback on performance and outcomes.
- Reasonable sharing of resources and information when necessary to meet performance goals.

### **Building Official**

- Collaboration with fire officials when reviewing submitted plans, conducting business inspections, and code enforcement.
- Consultation on matters that reside in their area of expertise when necessary to carry out the scope of our work.





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## Police Chief

- Sharing unified command when it is advantageous to do so.
- Collaboration from the police department in arson investigation.
- Support for code enforcement.
- Coordinated efforts during routine emergencies, such as traffic incidents.
- Interoperable communications and procedures.
- Participation from the Police Department in developing emergency plans.
- Scene security.

## Public Works

- Coordination in performing hydrant testing.
- Collaboration in maintaining infrastructure essential to carrying out our scope of work.
- Consultation on matters that reside in their area of expertise when necessary to carry out the scope of our work.
- Support activities that will assist us in carrying out the scope of our work.

## Project Schedule

To ensure services are ready to be delivered on time, Whetstone Fire District will adhere to the following Schedule:

On or After April 24<sup>th</sup>- April 30<sup>th</sup>

- Meeting with town staff to discuss the terms and conditions of the agreement.
- Inventory of equipment and supplies possessed by the Whetstone Fire District to be used at Station 161.
- Inventory of current facilities, fixtures, and equipment possessed by the Town available for use at Station 161.
- Assess needs and gaps in inventory and develop an acquisition plan in coordination with the Town.
- Meet with Fry Fire District to discuss the transition and negotiate for EMS transport rights.
- Inspection of Huachuca City rolling stock.
- Inspection of Station 161.
- Status meeting with the Town of Huachuca City.

May 1<sup>st</sup>- 15<sup>th</sup>

- Internal promotional testing for Lieutenants and full-time Firefighters.
- External testing for new hires as needed.
- Continuation of previous activities as needed.
- Meet with SEACOM to discuss dispatch and deployment during the transition.







# Whetstone Fire District

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Ph: (520) 456-1717 Fax: (520) 456-0120  
[www.whetstonefire.org](http://www.whetstonefire.org)



May 16<sup>th</sup> – May 31<sup>st</sup>

- Draft contract submitted for review.
- Submit Quality Assurance plan to the Town for review.
- Submit Communication Plan to Town for review.
- Submit Conflict Resolution Plan to the Town for Review.
- Status meeting with the Town of Huachuca City.
- Continuation of previous activities as needed.

June 1<sup>st</sup> – June 15<sup>th</sup>

- Contract finalized.
- Acquisition of equipment and supplies complete.
- All previous activities closed out.

June 16<sup>th</sup>- June 30<sup>th</sup>

- Final meeting with Fry Fire District to finalize transition plan.
- Final Status meeting with the Town of Huachuca City.

**July 1 at 12:00 A.M. - Assume emergency services in the Town of Huachuca City**







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Ph: (520) 456-1717 Fax: (520) 456-0120  
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## Fee Schedule (*Under this Proposal*)

Revised 2025

### Classroom and Training:

* Classroom Use (2 hours) .....	\$25.00
Additional hours.....	\$10.00/hr
* CPR classes .....	\$55.00
Refresher.....	\$35.00
<b>(* = Waived For HC Employees)</b>	
Fire Academy .....	\$1800.00
HAZMAT FRA/FRO .....	\$380.00
Basic Wildland.....	No Charge
Refresher.....	No Charge
EMT-Basic .....	\$1400.00
<b>(EMT = 50% Discounted for HC Employees)</b>	

### Plans Review: (*Waived For HC*)

New Subdivision.....	\$400.00
Transmittal Letter .....	\$35.00
Existing Building .....	\$35.00
Commercial .....	\$0.25/ft <sup>2</sup>
Sprinkler Systems .....	
\$100.00Hood Systems .....	
\$100.00	

### Public Records Request:

Printed .....	\$25.00+\$0.50/pg
E-mail .....	\$25.00

**Pile Burning .....**\$175.00/hr  
(Includes truck and 2 personnel)

* Out of District .	CFRA Rate +
Response .....	Personnel Cost
Type 1 Engine (Structure) ..	\$159.00/hr
Type 3 Engine (Wildland) ...	\$145.00/hr
Type 6 Engine (Brush Truck)	\$98.00/hr
Type 1 Ambulance .....	\$69.00/hr
Type 2 Support Tender ...	\$130.00/hr
LD Pickup (Command) ....	\$219.00/day

### Events Standby:

**(*Waived for HC Town Events*)**

Ambulance .....	\$120.00/hr
Engine .....	\$220.00/hr
Brush Truck .....	\$200.00/hr
Tender .....	\$210.00/hr
Rescue .....	\$150.00/hr

### Ambulance Billing:

**(*Only billed when transported in HC*)**

ALS/BLS Base Rate .....	\$1360.45
Transport .....	\$18.62/mile
Standby/Waiting .....	\$340.09

### Service Subscription:

Fire Protection.....	\$3.75 per \$100
of Secondary Assessed	
Value or Full Cash Value	

**\* NOTE: Out of District Response Fees may be waived in lieu of annexation or fire protection subscription (*or IGA for emergency services as negotiated*)**



## Certification of Proposal

This Proposal is submitted in response to the Request for Proposal for Fire Protection, Emergency Medical and Fire Prevention Services issued by the Town of Huachuca City, Arizona.

The undersigned is a duly authorized Officer of the Proposer and hereby certifies and agrees that Proposer agrees to be bound by the content of the RFP and agrees to comply with its terms, conditions, and provisions in the event of an award. The proposal shall remain in effect for a period of not less than 90 days from the deadline for Proposals to be received in the Town Clerk's Office.

The undersigned certifies that to the best of his/her knowledge:

SF there is no officer or employee of the Town of Huachuca City who has, or whose relative has, any substantial interest in any contract that may be awarded pursuant to this RFP.

SF The names of any and all public officers or employees of the Town of Huachuca City who have, or whose relatives have a substantial interest in any contract award subsequent to this RFP are identified by name as part of this submittal. Specify on bottom of this form the name(s).

Printed Name: Sam Foster Title: Fire Chief

Signature: Sam Foster Date: 4/14/2025

Telephone Number (520)559-5408

Organization Whetstone Fire District



# FRY FIRE DISTRICT

## "Always Willing Always Ready"

April 14, 2025

Town of Huachuca City  
Attn: Town Clerk's Office  
500 N. Gonzales Blvd.  
Huachuca City, AZ 85616

Re: Fire Protection, Emergency Medical and Fire Prevention Services Proposals

To Whom It May Concern:

As the Fire Chief for the Fry Fire District, it is my distinct privilege to share the included proposals for fire protection, emergency medical and fire prevention services to the Town of Huachuca City for your review. It is my sincere belief that you will find the Fry Fire District uniquely qualified and positioned to be able to continue providing responsive, professional, and efficient emergency services to the Town and its residents.

The Fry Fire District is incredibly proud of our long-standing relationship with the Town of Huachuca City dating back to our inception 60 years ago and including our recent performance under your current contract for emergency services. We look forward to working hard to provide you with exceptional services whether our proposals are selected or not. Both proposals anticipate the Town's continued ownership of its emergency response apparatus and facilities, making them available to responders for their use as appropriate.

We have included two separate and distinct proposals for your review.

**Proposal 1 is to continue providing peak hours staffing using our current model.** Our current coverage model reflects coverage during the hours of greatest call volume from 7:00 am to 9:00 pm, with additional coverage during the off-peak hours from 9:00 pm to 7:00 am. Under our current model, we have also provided off-peak coverage at a rate greater than 70% for no additional cost.

Peak hours staffing reflects a minimum of two emergency responders 24 hours per day, 7 days per week, 365 days per year. At a minimum, personnel will include at least one certified Supervisor / Paramedic and one Advanced Firefighter / EMT. Given our current staffing levels, we are beginning to see occasions during which we're able to add a third Firefighter to the shift. When

station staffing is unavailable, the next closest units respond from our nearby fire station on Second St. in Sierra Vista.

Personnel and Indirect Costs:	<b>\$465,000.00</b>
Fire Prevention and Inspection Services:	No charges for labor*
Fleet Maintenance Services:	No charges for labor*
Incident Management and Administrative Services:	No charges for labor*

\*Does not reflect the costs of supplies and parts or third-party charges.

**Proposal 2 is to provide emergency response staffing 24 hours per day, 365 days per year.**

Identical to the peak-hours model, minimum personnel would include at least one certified Supervisor / Paramedic and one Advanced Firefighter / EMT, with the potential for an occasional third Firefighter.

Personnel and Indirect Costs:	<b>\$525,000.00</b>
Fire Prevention and Inspection Services:	No charges for labor*
Fleet Maintenance Services:	No charges for labor*
Incident Management and Administrative Services:	No charges for labor*

\*Does not reflect costs of supplies and parts or third-party charges.

Although we have made every effort to address all of the services considered within your Request for Proposals, a few particular areas remain open to review and clarification, specifically, the Town's needs and preferences regarding future emergency response apparatus and other capital resource requirements, to include facilities.

We believe that both of our proposals include significant features that add substantial value to the Town regardless of the cost. These features include: a tenured leadership team of professional chief officers, experienced first-line supervisors and paramedics, full-service fleet maintenance and repair services, grant and procurement support, a professional finance team, significant depth of resources and personnel, a full suite of fire prevention / code enforcement / community risk reduction programs, and a strong presence and highly-regarded reputation in the emergency services community across the state.

If we are selected to continue providing emergency response, fire prevention, fleet maintenance, and emergency management services to the Town, we would prefer to continue working with you, as partners, to extend the services the Town provides to your residents. One of these services should include the provision of out-of-district support on catastrophic incidents (including wildfires) on a shared revenue basis. Given our depth of experience with wildfire responses, we would anticipate utilizing the Town's new brush truck to respond to these incidents when feasible, potentially generating non-tax revenues for our mutual benefit.

With this letter, you will find both of our Proposals as well as the following Supplemental and Miscellaneous Information:

- Leadership Team and Critical Staff Bios
- Heavy and Light Duty Apparatus Inspection Checklists
- Daily and Weekly Crew Schedules
- 2025 FFD Fee Schedule (Costs are waived unless noted in the proposal)
- Copy of the 2024 FFD Annual Comprehensive Financial Report
- Copies of Government Finance Officers Administration letters
- Certification of Proposal

Pricing estimates included in these proposals are valid for 90 days. These prices are exclusive of our FY2026 Maintenance and Operations Budget recommendations that have been previously provided to the Town. If I can provide any clarification regarding any of the supporting materials presented or our underlying cost assumptions for our personnel and employee-related expenses, please don't hesitate to reach out to me at the email address or contact number below.

Respectfully,

A handwritten signature in blue ink that reads "Mark H. Savage". The signature is fluid and cursive, with the first name "Mark" being the most prominent.

Mark H. Savage, JD, EFO, CFO  
[msavage@fryfiredistrict.com](mailto:msavage@fryfiredistrict.com)  
(520) 678-6745



## Fire Protection, Emergency Medical and Fire Prevention Services for the Town of Huachuca City

### **Proposal 1**

**Peak Hours Coverage (7:00 am to 9:00 pm)**

**With Off-Peak Coverage Greater than 70%**

#### **Background and Project Summary**

Fry Fire District Profile and History - The Fry Fire District (FFD) was originally formed in April of 1965 as the Fry Volunteer Fire Company. Governance for the original Volunteer Fire Company evolved from an elected Fire Chief to the current elected five-member Board in 1985. Our original volunteer firefighters were only responsible for handling the fire suppression needs of the community when fires occurred. Within the next few decades, volunteers were replaced by full-time employees who added emergency medical treatment and transport services to provide round-the-clock community protection. These early volunteers, operating out of a single fire station on Second Street, laid the foundation for the professional services our personnel provide today.

Fry Fire District currently provides all hazard emergency services from four fire stations (including the Town of Huachuca City). We are staffed with a total of 3 Chief Officers, 37 full-time Firefighters and 3 full-time EMS-Only Paramedics augmented by several additional part-time Firefighters and EMT personnel. The last year saw continued growth of our Paramedic program bringing our total staff of Paramedics up to 28. This means that more than 75% of our staff can now provide advanced life support (ALS) level care. At a minimum, all full-time suppression personnel are trained in structural and wildland firefighting and are certified as basic EMT's. Insurance Services Office (ISO) rates fire departments for quality from 1 – 10, with 1 being exceptional, and 10 being the absence of fire services. Our Insurance Services Office (ISO) rating is **3**, which is the best rate available in Cochise County. We have extensive experience in all of the service areas presented in your request for proposals.



FFD operates under Arizona Revised Statutes (ARS) Title 48, Chapter 5 and is recognized by the State of Arizona as a special taxing district. FFD is governed by a five-member Board, comprised of a Board Chair, Clerk and three additional members. All Members are elected at large and serve staggered four-year terms. The Board is responsible for adopting an annual budget, setting District policy, and ensuring the Fire Chief implements policy while managing the day-to-day operations of FFD. Our administrative and support staff includes a full-time Fire Chief, two full-time Deputy Fire Chiefs, an Ambulance Billing Supervisor, Administrative Manager, Ambulance Billing Clerk and Fleet Mechanic.

Fire District operations are funded primarily through limited assessed value property taxes, with additional funding generated through other avenues including: billing for ambulance transports, contracts for service (such as cellular tower leases), federal and state wildfire responses, and myriad federal, state and local grants. Approximately 35% of our annual revenues are generated through non-tax revenue streams. Although we anticipate a slight tax increase looking forward to FY26, our current mill rate of \$3.39 has been unchanged the past few years and remains well-below the legislative maximum of \$3.75.

Our financial and accounting services are provided by the James Vincent Group. The James Vincent Group is a professional accounting group employing several government certified accountants. With their support, we have developed robust financial procedures that provide appropriate separation of financial duties with extensive oversight and third-party credibility. We have developed and funded a significant capital improvement budget, improved our fund balance year over year, and received the Government Finance Officers Association Award for Excellence in Financial Reporting for the past four years.

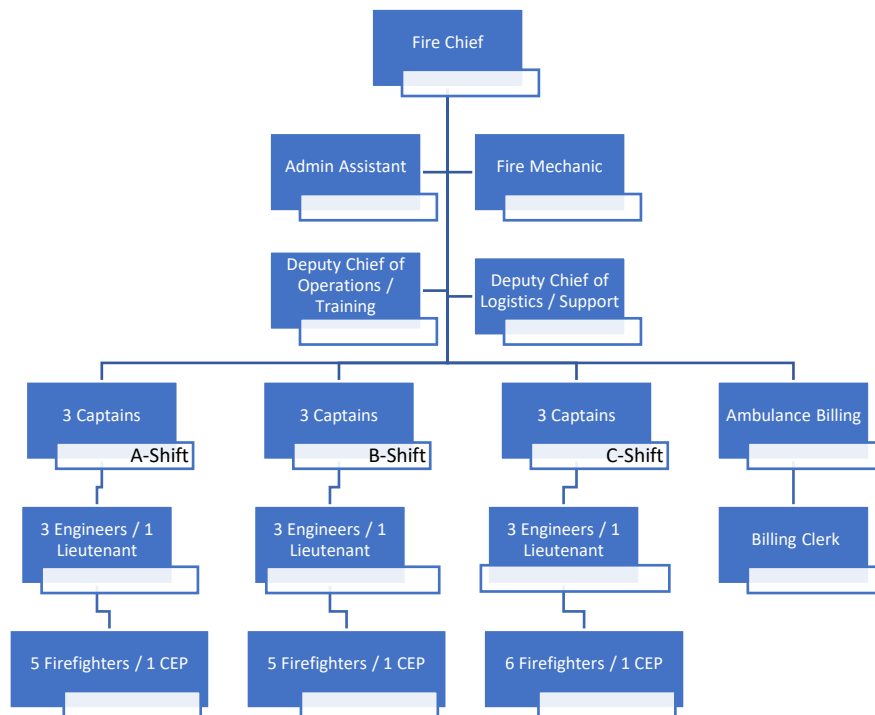
The Fire Chief is supported by two Deputy Chiefs. These Chiefs are responsible for Logistics / Support and Operations / Training. The Deputy Chiefs also directly supervise their assigned Captains and other response personnel. All three of our Chief Officers participate in an on-call rotation and respond to critical incidents at all hours to ensure adequate incident management support on major calls. We are strong supporters of the Cochise County All Hazards Incident Management Support Team which supports local agencies across the region. All of our Chief Officers are certified Fire Officers, with Blue Card Incident Command training and undergraduate education in fire and emergency management. This team has a combined total of more than 80 years of professional fire and emergency medical service experience.

We have been honored to provide emergency services to the Town of Huachuca City for the past three years. During this period, we have received positive feedback in all areas of service, while providing additional value over and above the required contractual minimums. Early in our contract, we received notification that residents in the Town were being billed for non-transport responses by another agency. As a result, we issued a cease-and-desist letter that



quickly ended this practice. At the request of the Town Manager we also took aggressive steps ensure that emergency service personnel and facilities were open and welcoming to residents. We initiated regular annual business inspections, completed a full inventory of the Town's fire apparatus and equipment, initiated annual fire hydrant flow tests and inspections, and obtained authorization from the Arizona Fire Marshal's Office to serve as their proxy for fire inspections in schools. We recently began a customer satisfaction program that reaches out to emergency service customers to identify opportunities for improvement and are happy to share that their satisfaction is consistently through the roof.

Our current organizational chart illustrates how our personnel are arranged into three separate rotating shifts to provide 24/7 coverage. Our personnel are currently assigned to A, B, and C shifts that see them working for a period of 48 hours, before going off-duty for 96 hours.



The full-time career personnel reflected above are augmented by a robust part-time EMS program that utilizes non-fire trained personnel to augment full-time staff. Many part-time employees are newly certified and use the experience to gain real-world exposure to the job while continuing their education. Many of our full-time personnel are hired from our part-time program.

In 2024 the FFD responded to just over 4,300 calls for service, approximately 600 of those calls were in the Town of Huachuca City. Emergency medical service-related calls make up more than 80% of our annual calls for service. We provide ambulance transport services under





Certificate of Necessity (CON) #18 on file with the Arizona Department of Health Services. Our CON covers over 200 square miles of southeastern Arizona, and includes the Town of Huachuca City, Hereford, Palominas and Parker Canyon Lake.

We believe the FFD exists to provide the most professional and empathetic services possible, to improve the quality of life for our communities. Our personnel will respond to any emergency situation that threatens life, safety or property. We work closely with automatic aid partners from the Sierra Vista Fire and Medical Department, Ft. Huachuca Fire Department, Palominas Fire District, and Whetstone Fire District. We are dispatched by the Southeastern Arizona Communications Center (SEACOM) with a focus on providing emergency response customers with the closest available, most-appropriate unit to provide service regardless of jurisdiction. This collaborative approach maximizes service delivery while minimizing jurisdictional delays.

FFD also responds to various non-emergency situations that are not routinely handled by other agencies or providers. These non-emergency responses include requests for: snake removals, open burn permits, home safety surveys, etc. The FFD Community Risk Reduction programs provide health and safety related training in such areas as fall injury prevention, child safety seat installation and inspections, fire safety, wildfire prevention, CPR, immunizations and first aid. We proactively work to assess and reduce or mitigate community risk and represented the Town on a recent update to the Cochise County Hazard Mitigation Plan.

We also have full-time support personnel for Fleet Maintenance. Due to the critical nature of emergency responses, we find that maintaining the internal capacity to quickly diagnose and repair our fleet is the best way to minimize service disruptions. Many of our partners agree and have taken advantage of this service. In the past few years, we have provided high-quality maintenance and repair services to: the U.S. Forest Service, Palominas Fire District, Sunsites-Pearce Fire District, and the St. David Fire District. These repairs are often completed much faster than would otherwise be possible in the commercial market. Our mechanic is currently responsible for maintaining a total fleet of: 5 fire engines, 3 brush trucks, 6 ambulances, 3 water tenders and 6 support vehicles (including apparatus owned by the Town of Huachuca City).

Our Deputy Chief for Logistics and Support also serves as our Fire Marshal. DC Seamans regularly conducts origin and cause analysis of fires, reviews building plans, and conducts approximately 260 in-person business inspections annually. During this contract period, he successfully navigated a few code-related issues that presented significant life-safety concerns to Town residents. DC Seamans is responsible for our Fire Prevention Programs which saw grant-funded smoke detectors installed and inspected in several homes at no cost to residents. Residential key boxes are also being provided and installed at no cost to residents, with fall injury prevention training and home safety inspections also offered. Most recently, he



supported the investigation of an arson fire that resulted in the arrest of 2 adults and referral of 2 juvenile suspects.

We are strong believers in community engagement and collaborative partnerships. We have automatic aid agreements in place with the City of Sierra Vista Fire and Medical Department, Whetstone Fire District and the Palominas Fire District. We also have a very strong working relationship with the Ft. Huachuca Fire Department. We provide significant support to SEACOM, the Cochise County All Hazards Incident Management Team, the Cochise County Local Emergency Planning Committee and the Ft. Huachuca Sentinel Landscape Restoration Partnership. We participate with several regional teams including: Hazardous Materials Response Team, Technical Rescue Team, and the Cochise County Wildland Group. We have several recognized experts in the areas of hazardous materials response, wildland interface firefighting, high-angle rescue, tactical medicine, and swift water rescue who provide training across the state.

We have an extensive history of collaboration with emergency service providers in the Town of Huachuca City and are incredibly proud of our history and positive working relationships.

During the past few years, we have continued to perform more than 99% of the Town's emergency medical transports; providing citizens with professional, experienced advanced life support (ALS) certified paramedics on every single call that we respond to. We have provided support for fires and other emergencies throughout the period, including a few large residential fires.

During concurrent calls, the next closest ambulance responds from our fire station at 207 N. Second Street, in Sierra Vista, and then from Whetstone Fire District. Our personnel are also reinforced by units from Sierra Vista Fire and Medical Department as well as our other two fire stations located south and east of Sierra Vista at 4817 S. Apache and 5019 S. Arabian respectively.

Should either of our proposals be selected, our current staff would continue providing services from the fire station at 502 Gonzales Boulevard. These personnel will continue to be reinforced by the entirety of the Fry Fire District as well as our automatic and mutual aid partners. There are no projected capital or infrastructure needs prior to the implementation of services on July 1, 2025. There will be no transition period necessary.

### **Summary of Work to Be Done:**

As an all-hazards emergency response agency responsible for providing emergency services to the Town of Huachuca City for the past three years, we are intimately familiar with the services



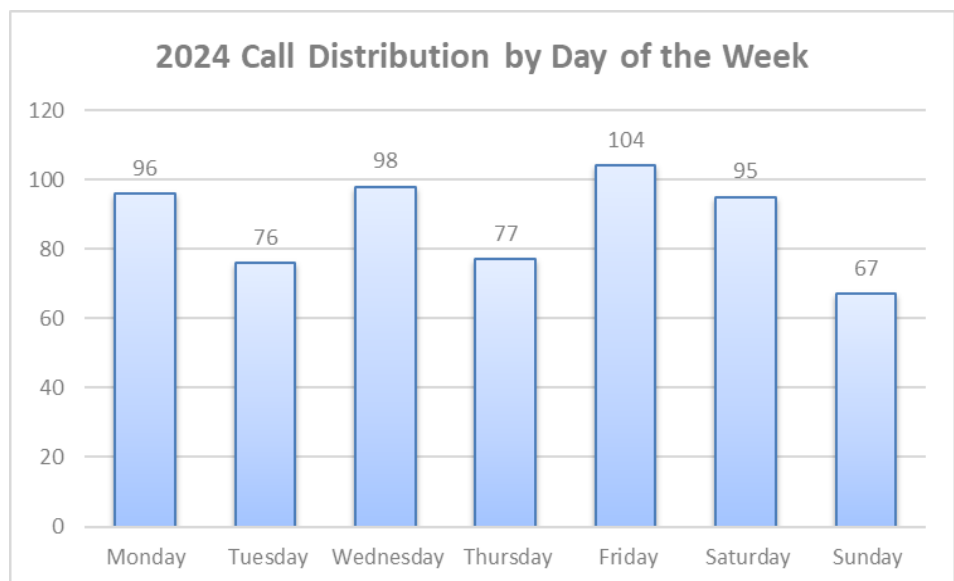
needed in your community, as well as the non-emergent community support services that help build strong relationships and improve the quality of life for your residents.

The Town's annual emergency call volume was recently reviewed and shared with the Town Council during our annual report. Although we have seen some minor seasonal variations, we have not seen any significant changes in the daily or weekly distribution of emergency calls for service. This proposal continues to focus on providing on-site staffing coverage during the peak hours of 7:00 am and 9:00 pm. The current staffing levels of the FFD frequently allow us to provide round-the-clock staffing at no additional cost. On occasion, we have also added a third firefighter to the coverage.

This staffing model would benefit greatly from the addition of EMS training for law enforcement and other Town staff to augment the initial response as well as the development of a student and / or volunteer program (in addition to our part-time program) that could provide additional support.

The distribution of emergency calls for the Town by day of the week and hour of the day is demonstrated on the following charts. On average, the Town experiences approximately 2 calls for service per day, leaving most of the emergency responders' time free for other meaningful work such as fire and EMS training, fire hydrant testing and inspections, and community risk reduction efforts. We have shared daily and weekly schedules for our firefighters in the supplementary materials.

Two trends are notable in the daily distribution of emergency calls throughout the week. Slight increases are noted on Monday, Wednesday, Friday and Saturday, with calls declining over the subsequent few days throughout the week. The lowest average daily demand is noted on Sundays. Although this proposal is limited to peak-hours coverage and anticipates response times from dispatch to arrival under three



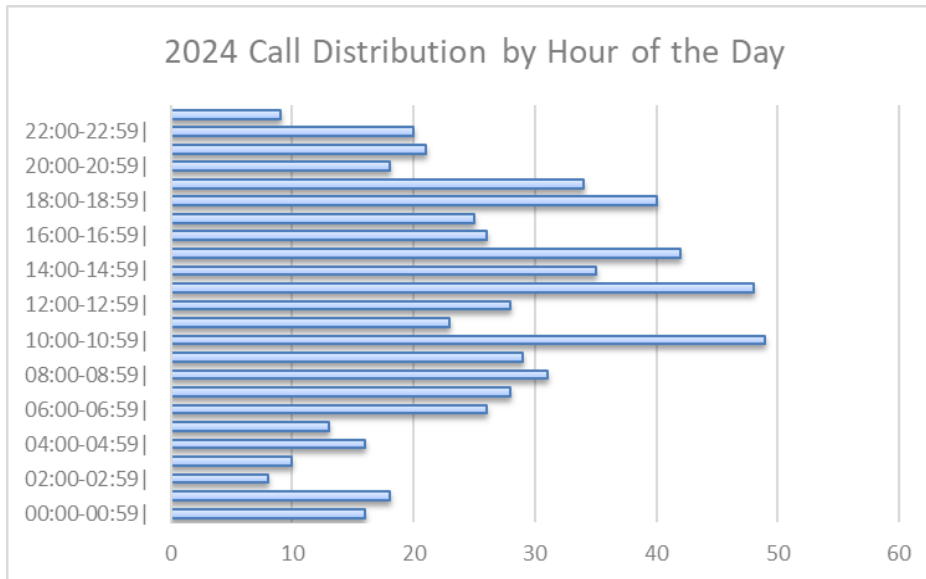


minutes to initial calls for service when staffed. Off-peak hours will normally experience slower response times as responders are traveling from our fire station in Sierra Vista.

A review of the distribution of the Town's calls for emergency services for the past year throughout each day shows a predictable increase in volume during the daytime hours, with an

additional increase shortly after midnight. Approximately 80% of your calls for service occurred between the hours of 7:00 am and 9:00 pm.

Concurrent calls, where two calls are active at or near the same time, occurred on approximately 25 separate occasions during the past year. These calls will continue to be



covered by our next closest ambulance on Second Street, with other responding units from Whetstone Fire District, and Sierra Vista Fire and Medical Department.

The scope of work for both of our proposals includes continuing to provide regular business inspections and fire prevention services, which have been incorporated into our current Fire Marshal's daily duties. Fleet Maintenance services have also been incorporated into our current Mechanic's regular duties. In addition, both proposals also include wildland staffing support for out-of-district responses utilizing the new Type 6 engine that may help generate some additional revenue for the Town of Huachuca City.

### **Objectives:**

- ✓ Peak Hours Staffing and Emergency Response with ALS personnel

Staffing the Huachuca City Fire Station at 502 E. Gonzales Boulevard, with a minimum of two personnel daily. One will fill the role of Lieutenant / Paramedic, and one will fill the role of Advanced Firefighter / EMT. Personnel would staff the station 14-hours per day, 7 days per week. All personnel are trained in all aspects of structure and wildland fire suppression, prevention, and emergency medical response, patient treatment and transport. Response time goals include a turnout time of less than 90 seconds and an average response time of 7 minutes



or less. On average, our Lieutenants have an average of 10-15 years of career firefighting experience each. All are certified Blue Card Incident Commanders and all are certified Paramedics.

Our experience with the current deployment model has resulted in round-the-clock coverage an average of 72% of the time in the past year. Having personnel in the station during off-peak hours, keeps your response times lower, and improves incident outcomes. If budgets permit, we strongly suggest considering our proposal for round-the-clock coverage.

First responder training is available to interested Town staff who may be able to augment initial response and support patient stabilization. Several of our personnel are also employed by Cochise College and are working closely with the College and Buena High School to develop student and / or volunteer training programs that could provide additional staffing support.

✓ Apparatus and Equipment

The FFD will continue to provide one advanced life support (ALS) ambulance and one 4000-gallon water tender at no cost to the Town of Huachuca City. We do not charge any patient who is assessed or treated by paramedics on scene who refuses ambulance transport to a hospital. In the event a resident requests transport to a local hospital, they are billed according to the FFD ambulance rates approved by the Arizona Department of Health Services at the time of transport. These rates are identical for every patient we transport across our service area. We also provide state of the art extrication tools, recently funded under a Governor's Office of Highway Safety grant, for use when rescuing patients entrapment in motor vehicle accidents.

In the event of a catastrophic failure of the Town's current fire apparatus, the FFD may provide one fully-equipped fire engine. This engine could be provided under an annual lease agreement with the FFD covering all ongoing maintenance and support costs, as well as any required equipment replacement or repairs. The proposed annual lease cost of the engine if needed is \$30,000.00 which includes the total cost of operations and equipment maintenance and repair. Regular coverage during routine maintenance and / or repairs is provided by one of our reserve fire engines at no cost to the Town.

✓ Fleet Maintenance

Under this proposal, the FFD would continue to maintain responsibility for providing maintenance and repair services for fire apparatus owned by the Town of Huachuca City but leased to the FFD under this Proposal. Labor costs for maintenance and repairs performed by



our mechanic would remain the sole responsibility of FFD. The costs for replacement parts and supplies, or any outside repair services would be paid by the Town.

✓ Fire Prevention / Community Risk Reduction

Under this proposal, the FFD will continue performing annual Fire and Life Safety Inspections for businesses and schools in the Town, in close cooperation with the Town's Building Official under the Fire Code or ordinances adopted by the Town. Public Education events, including technical support for the July 4<sup>th</sup> Fireworks display have already been incorporated to the FFD's current fire prevention schedule. Looking ahead, some of the more complicated building plans will likely be submitted to a third-party vendor for review. Any costs for plan reviews completed by an outside third-party vendor would be passed to the applicant, with revenues being paid directly to the Town.

✓ First Responder Training

Under this proposal, the FFD would provide all appropriate and required training to emergency response personnel. In addition, we would also like to continue offering any interested law enforcement officers, other staff or volunteers with basic first aid and CPR training at no cost in order to build immediate response capacity within the Town. We would continue to perform ongoing maintenance and inspections on the automated external defibrillator that has been shared with the HCPD.

✓ Wildland Response Support

Under this proposal, the FFD would provide credentialed staffing support that would allow deployment of the new Type 6 brush truck on out-of-district wildfire responses. The FFD employs a total of 8 certified Engine Bosses, with 3 Engine Boss Trainees, and routinely deploys on wildland assignments across the southwestern United States throughout the year. Although revenue-sharing terms would need to be negotiated, our support for the deployment of this apparatus has the potential to generate additional non-tax revenues for the Town.

**Methodology:**

This proposal reflects the provision of all emergency services identified in the Scope of Work as if the Town of Huachuca City was part of the Fry Fire District. Costs reflected in this proposal are all-inclusive unless specifically provided on an as-needed basis under the fee schedule adopted annually by the Fry Fire District Board and provided with our proposals. Emergency incidents in the Town of Huachuca City will receive the full benefit of existing automatic aid and mutual aid agreements with the Sierra Vista Fire and Medical Department, Whetstone Fire District, Palominas Fire District, and Ft. Huachuca Fire Department.



Staffing: This proposal reflects a minimum staffing level of two full-time, professional firefighting personnel at the Huachuca City Fire Station **14 hours per day from 7:00 am to 9:00 pm, 7 days per week, 365 days per year.** Over the past year, our personnel have been able to provide off-peak coverage approximately **72%** of the time, **a significant improvement over and above the minimum contractual requirements.** These personnel will reflect the minimum listed certifications: at least one certified Paramedic filling a supervisory role, and at least one certified EMT filling an advanced firefighter / apparatus operator role. Both personnel will be trained to current National Fire Protection Administration standards and certified to perform basic structural firefighting and wildland interface firefighting. The annual total cost of staffing and indirect costs for this proposal is projected to be: **\$465,000.00.** This price reflects a 5% increase from the current year's contracted cost.

If this proposal is selected, there will be no immediate recruitment, selection, or training needs. All supervision and any future recruitment, selection and training will be provided by the Fry Fire District utilizing our existing administrative and support resources at no additional cost.

The minimum hourly pay rates for the personnel reflected in this proposal range from **\$18.16 / hour** for an Advanced Firefighter / EMT to **\$23.75 / hour** for a Lieutenant / Paramedic prior to the inclusion of employee-related expenses. Actual rates are approximately 7.5% higher due to our current employee tenure. Minimum annual salaries are \$54,324.00 and \$71,028.28 respectively, exclusive of employee-related expenses. Employee benefits match those provided to all full-time Fry Fire District employees including: health, dental and vision insurance, paid time off, paid holidays, uniform allowance, and membership in the Arizona Public Safety Personnel Retirement System. Average weekly pay reflects Fair Labor and Standards Act (FLSA) values for firefighters assigned to a 48/96 shift schedule with overtime compensated at time and a half for hours worked in excess of 53 hours per week.

The projected cost for this proposal reflects our experience providing the service over the prior three years. Annual contract increases are estimated to run approximately 5% based on a 2.5% merit step increase for employee pay each year as well as cost-of-living and other employee-related expense increases.





#### Apparatus and Equipment Included:

This proposal includes the provision of one 4000-gallon water tender and one advanced life support (ALS) ambulance registered with the Arizona Department of Health Services (ADHS), together with all appropriate equipment and medications for advanced medical patient assessment, treatment and transport. All costs for ambulance operations, maintenance and repairs will be covered by the Fry Fire District.



The Town currently owns two fire engines and one brush truck. A second brush truck has been purchased and should be delivered prior to the execution of this contract. It is our recommendation that the Spartan Gladiator fire engine be taken out of service and sold as surplus. The Ferrara Intruder fire engine is being used in front-line service. The current brush truck is a 2013 Ford chassis with a serviceable skid unit. Due to the age of the pump / tank unit, we would recommend selling this brush truck as surplus once the new unit is received and operational. Once licensed and insured, the new brush truck will be added to the Town's Cooperative Fire Rate Agreement (CFRA) with the Arizona Department of Forestry and Fire Management (DFFM). Once listed on the CFRA, we will be able to invoice DFFM for out-of-district responses to state wildfires. We are also currently providing the Town with a 4000-gallon water tender that can support fire responses in areas lacking sufficient fire hydrants.

If requested to continue providing service to the Town, the Fry Fire District will continue to perform thorough inspections of all apparatus for compliance with National Fire Protection Administration (NFPA) standards and ensure ongoing annual service testing and certification of fire equipment and pumps. Apparatus will continue to be inspected for ISO compliance. Inspections are provided at no additional cost with current apparatus remaining the sole and separate property of the Town of Huachuca City, with costs for fuel, maintenance and repairs remaining the responsibility of the Town. If one of our proposals is selected, we would continue to provide fleet maintenance and repair services, within our capacity, at no cost to the Town, other than the costs of maintenance supplies and replacement parts.

Deploying the new brush engine on fire assignments could allow the Town to generate non-tax revenue from the use of its fire apparatus under a Cooperative Fire Rate Agreement with the State of Arizona. Out of District wildland assignments require credentialing for unit supervisors through the National Wildfire Coordinating Group (NWCG) as an Engine Boss. The Fry Fire





District currently employs a total of 8 Engine Bosses, with an additional 3 making strong progress through the certification process (currently certified as Engine Boss Trainees). This depth of credentialed personnel as well as other wildland firefighters ensures more than adequate staffing support to fill wildland resource orders.

If the current fire apparatus owned by the Town suffers a catastrophic failure, a fire engine could be provided by the Fry Fire District at an additional cost of **\$30,000** per year. The engine would include all appropriate equipment for offensive firefighting operations, medical response and vehicle extrication. If this option is selected, the FFD will bear all fuel, maintenance and repair costs for its apparatus so leased. We strongly encourage (and will support) the Town's vigorous pursuit of grant funding to support the replacement of the current fire engine with a new apparatus, preferably an apparatus with an aerial ladder.

**Additional Apparatus and Equipment:** Routine inspections and inventories will continue to be performed on all other apparatus and equipment and reported to the Town.

#### **Operational Effectiveness:**

With the exceptions of the specified costs for emergency response personnel and the potential need to acquire serviceable apparatus in future years, this proposal will leverage existing capacities within the Fry Fire District. Ancillary non-emergency services such as Fire Prevention and Community Risk Reduction, Fleet Management, Fire and EMS Training can be maintained by our current operations at no additional costs to the Town. Fleet maintenance and repair services falling within our capacity would be provided to the Town at no cost for apparatus owned by the Town, except for the replacement cost of parts, shop supplies and materials.

**Fire Suppression** responses will continue to be incorporated with our current automatic aid agreement with the City of Sierra Vista Fire and Medical Department and mutual aid agreement with the Whetstone Fire District and Ft. Huachuca Fire Department. Our current response models with these partners utilize a closest, most-appropriate unit response regardless of jurisdiction. Although we anticipate cross-staffing the ambulance and fire engine, additional resources



from Fry Fire District, the City of Sierra Vista, Ft. Huachuca, and Whetstone Fire District will reflect our existing fire and EMS response procedures.



The Fry Fire District understands that quality training is a key component to support professional firefighters and to provide for citizen safety. According to a recent NFPA study, “The estimate of total fires was 54 percent lower in 2020 than in 1980.” This means that there are fewer fires for firefighters to gain experience on, which makes training even more vital. FFD conducts its training on a calendar year basis. During each year FFD will hold quarterly officer training to include leadership development and command training. Other training held quarterly includes engineer or driver / operator training, wildland training, technical rescue training, and hazmat training. FFD also provides shift friendly EMS training 3 days every month. Our EMS training allows our employees the ability to renew their EMT or Paramedic certifications with no need to attend outside training off-duty.

FFD also ensures all online employees meet or exceed the ISO requirements for training. The ISO requirements include the following: 192 hours of company or individual training, 18 hours of facilities training (including live burns, LPG burns, and any single or multi company training performed at the FFD’s designated training site), 12 hours of officer training, 12 hours of driver operator training, and 8 hours of Haz-mat training. Total hours for required for Firefighters are 216 hours and 228 hours for Engineers and Captains. FFD regularly participates in regional training with agencies including Sierra Vista Fire and Medical, Palominas Fire, Ft Huachuca Fire, and Whetstone Fire. The latest regional training hosted by Fry Fire District supported live fire training evolutions for trainees in the Cochise College Fire Training Program and the Whetstone Fire District Fire Training Program.

One area of concern is your three-story apartment complex, which we believe would benefit from a ladder truck. The closest operational ladder trucks currently come from the Sierra Vista Fire and Medical Department and the Ft. Huachuca Fire Department. Although a ladder truck is recommended, we appreciate that they may be cost-prohibitive, and will continue to aggressively explore options to add an aerial ladder apparatus to the fleet and ensure appropriate ground ladders are available to support rescue operations in this complex.

Vehicle Rescue, Technical Rescue, and Hazardous Material response services are incorporated in our regular annual training, as are annual wildland refresher training and physical tests. We currently have several experienced instructors in all three areas and play a large role in the development and deployment of these highly-specialized teams throughout Cochise County.





Emergency medical response and transport / non-transport services account for over 90% of our 4,300 annual calls for service. As noted, we currently employ 28 certified Paramedics (ALS), at least one of which is included on every single medical response we make. In addition to emergency medical response, we are also responsible for providing emergency medical ambulance transportation to patients in the Town of Huachuca City under CON #18 on file with the Arizona Department of Health Services.

Fire Prevention and Community Risk Reduction services would continue to be easily addressed by our Fire Marshal with the support of duty personnel. The Fry Fire District has adopted the 2018 Edition of the International Fire Code. We anticipate moving to the 2024 Edition within the next few years, and may request that the Town formally adopt this version as well if current staff are amenable.

Our Fire Marshal regularly conducts plan reviews in partnership with Cochise County Building Department and Town Building Officials, however, some large-scale construction projects are outsourced to a private company for additional review. We routinely perform more than 260 business inspections per year. In addition to regular business inspections, pre-fire plans are developed and updated at least annually by our fire crews. On average, we respond to and investigate 5-10 actual structure fires per year.

We define 'community' broadly and are incredibly involved in community engagement events across the county, regardless of jurisdictional boundaries. The last few years saw us support several large-scale vaccination events across Cochise County. We also regularly support National Night Out events in both Huachuca City and Sierra Vista as well as several community-based CPR and Stop the Bleed training events. We are currently playing a strong role in the delivery of Compression-Only CPR training across the county so that citizens will have the confidence and competence to give help when and where it is needed, prior to the arrival of professional rescuers. We would be honored to be invited to support additional community engagement events in the Town of Huachuca City.



Fleet Management Services will be provided by our full-time mechanic. Apparatus inspections for NFPA compliance will occur no less than quarterly. Detailed Quarterly and annual NFPA apparatus inspection lists are included with our proposals. Fire pump certification testing has



also been performed no less than annually at no cost for serviceable apparatus owned by the Town of Huachuca City. If required to maintain apparatus in a serviceable condition, estimates for required repairs and maintenance would be prepared and forwarded to the Town Manager for approval and payment separate and apart from this proposal. Our mechanic's labor would be included under this proposal, with the Town bearing responsibility for replacement parts and supplies. Our normal shop rates are reflected in the attached Fee Schedule provided with the proposals.

**Project Schedule:**

As this proposal continues our current status quo, we do not anticipate any need to bring on any additional personnel or make any other organizational changes.

**Miscellaneous:** Specific Tasks required of Town, Roles for Town / FFD Staff

This proposal anticipates regular and ongoing interaction and communication between Town and FFD Staff. We have provided additional information which includes brief professional biographies from our current leadership team and mechanic. We have also included other supporting materials, including our most recent Annual Comprehensive Financial Report (FY2024 Audit), Government Finance Officers Association Press Releases recognizing Excellence in Financial Reporting, our 2024-2025 Fee Schedule, Daily and Weekly work schedules, and Light and Heavy Vehicle Inspection Forms.

We know that clear and transparent communication will be key if we are going to continue to succeed in providing the service your citizens deserve. We pride ourselves on our commitment to providing our community with unimagined excellence in service and look forward to the opportunity to continue working with you. If there are any questions whatsoever regarding this proposal, please direct them to Chief Mark Savage, [msavage@fryfiredistrictaz.gov](mailto:msavage@fryfiredistrictaz.gov), 520.678.6745.

DATE 4-22-25AGENCY/PROPOSER: Whetstone

CRITERIA	MAX PTS	COMMENTS	PTS AWARDED
The ability of the proposer to furnish the highest quality services in the most advantageous manner to the Town. Both the quality/quantity of services will be considered in relation to the cost.	15	ISO Rating of 4	13
The demonstrated ability of the proposer to deliver the services based upon actual delivery in other communities or prior experience with the Town of Huachuca City.	10	No independent Fire Marshall chief acts as FM	9
Demonstrative reliability, professionalism, and fiscal responsibility of the proposer.	10		9
The cost to the Town.	10		7
The ability of the proposer to begin the services by the deadline.	10		10
Potential direct and hidden costs to town residents for EMS/Fire Services.	15	Concern not having CON	12
Other pertinent information concerning the capabilities of the proposer. Awards, manning, engine bosses, etc.	10	Small staff not all are paramedics no on staff mechanic	9
Additional efficiencies or services that will be provided to the town or that will improve the quality of current services.	10		9
Approach to providing the requested scope of services. Includes an understanding of the RFP and of the scope of services, knowledge of applicable laws and regulations related to the scope of services	10		10

TOTAL POINTS:

88

REVIEWED BY: Dr. Jim JohnsonDATE: 4-22-25



DATE 4-22-25AGENCY/PROPOSER: Fry Fire

CRITERIA	MAX PTS	COMMENTS	PTS AWARDED
The ability of the proposer to furnish the highest quality services in the most advantageous manner to the Town. Both the quality/quantity of services will be considered in relation to the cost.	15	ISO Rating of 3	15
The demonstrated ability of the proposer to deliver the services based upon actual delivery in other communities or prior experience with the Town of Huachuca City.	10	over past 3 years have done an amazing job for the Town	10
Demonstrative reliability, professionalism, and fiscal responsibility of the proposer.	10		10
The cost to the Town.	10	Lower Cost w/ CON	10
The ability of the proposer to begin the services by the deadline.	10		10
Potential direct and hidden costs to town residents for EMS/Fire Services.	15		<del>15</del> 15
Other pertinent information concerning the capabilities of the proposer. Awards, manning, engine bosses, etc.	10	more of the staff are paramedics much larger staff	10
Additional efficiencies or services that will be provided to the town or that will improve the quality of current services.	10	Independent Fire Marshall Their own on staff fulltime mechanic	10
Approach to providing the requested scope of services. Includes an understanding of the RFP and of the scope of services, knowledge of applicable laws and regulations related to the scope of services	10	Proposal presented is well designed & detailed	10

TOTAL POINTS:

100REVIEWED BY: DR. Jim JohnsonDATE: 4-22-25

DATE 4/22/2025AGENCY/PROPOSER: Fry (Perk)

	CRITERIA	MAX PTS	COMMENTS	PTS AWARDED
1	The ability of the proposer to furnish the highest quality services in the most advantageous manner to the Town. Both the quality/quantity of services will be considered in relation to the cost.	15		10
2	The demonstrated ability of the proposer to deliver the services based upon actual delivery in other communities or prior experience with the Town of Huachuca City.	10		8
3	Demonstrative reliability, professionalism, and fiscal responsibility of the proposer.	10		8
4	The cost to the Town.	10		8
5	The ability of the proposer to begin the services by the deadline.	10		10
6	Potential direct and hidden costs to town residents for EMS/Fire Services.	15		14
7	Other pertinent information concerning the capabilities of the proposer. Awards, manning, engine bosses, etc.	10		11
8	Additional efficiencies or services that will be provided to the town or that will improve the quality of current services.	10		8
9	Approach to providing the requested scope of services. Includes an understanding of the RFP and of the scope of services, knowledge of applicable laws and regulations related to the scope of services	10		10

YES

TOTAL POINTS:

87

REVIEWED BY: [Signature]DATE: 4-22-2025

AGENCY/PROPOSER: Whetstone (Peak Hours)

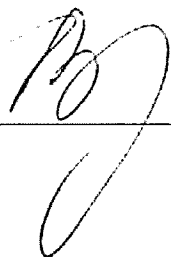
DATE 4/22/2025

CRITERIA	MAX PTS	COMMENTS	PTS AWARDED
The ability of the proposer to furnish the highest quality services in the most advantageous manner to the Town. Both the quality/quantity of services will be considered in relation to the cost.	15		10
The demonstrated ability of the proposer to deliver the services based upon actual delivery in other communities or prior experience with the Town of Huachuca City.	10		8
Demonstrative reliability, professionalism, and fiscal responsibility of the proposer.	10		8
The cost to the Town.	10		6
The ability of the proposer to begin the services by the deadline.	10		10
Potential direct and hidden costs to town residents for EMS/Fire Services.	15		12
Other pertinent information concerning the capabilities of the proposer. Awards, manning, engine bosses, etc.	10		7
Additional efficiencies or services that will be provided to the town or that will improve the quality of current services.	10		8
Approach to providing the requested scope of services. Includes an understanding of the RFP and of the scope of services, knowledge of applicable laws and regulations related to the scope of services	10		10

TOTAL POINTS:

79

REVIEWED BY:



DATE:

4-22-2025



AGENCY/PROPOSER: Whetstone Fire District DATE 04/21/2025

CRITERIA	MAX PTS	COMMENTS	PTS AWARDED
The ability of the proposer to furnish the highest quality services in the most advantageous manner to the Town. Both the quality/quantity of services will be considered in relation to the cost.	15	Provided a cost range between \$445k-\$506K with the lower cost dependent on them gaining CON/ability to transport from FFD. Proposal is general and perceives to be able to provide services - did not indicate what peak times will be in proposal which could have been found via a public records request so unclear what times would be covered.	7
The demonstrated ability of the proposer to deliver the services based upon actual delivery in other communities or prior experience with the Town of Huachuca City.	10	Previous history with TOHC was less than adequate. Multiple issues. Poor communication/leadership/reliability concerns. No history of follow through. Appearance of no real structure however it appears improvements are being made in all of these areas from previous defaults.	6
Demonstrative reliability, professionalism, and fiscal responsibility of the proposer.	10	Clean opinion on 2024 Audit. Did have issue with overspending in Admin. Decreased NET Position. Unsure how Admin costs could've been mis-calculated	7
The cost to the Town.	10	Proposed cost (based on higher option) is more than the Town is currently paying. Cost range was given so unclear what actual cost would be for budget reasons, making it difficult for the Town. Lower cost based on untenable outcome. Unrealized additional costs to the town (i.e. vehicle maintenance).	4
The ability of the proposer to begin the services by the deadline.	10	Clear timeline given for implementation beginning April 24	10
Potential direct and hidden costs to town residents for EMS/Fire Services.	15	Fee scheduled provided but unclear how "Out of District" response fees apply. Could've provided a Town specific fee schedule vs using WFD standard fee schedule with amendments	11
Other pertinent information concerning the capabilities of the proposer. Awards, manning, engine bosses, etc.	10	Looks like success with prior grant awards. Provided an outline of the type of response and manning that will be provided. Seems minimal based on staff levels. Not sure where all the stations listed actually exist within the WFD footprint (we're station 161). Good quals noted but concerned about the contracted Arson Investigator IV - would that cost be passed onto the town? Unclear.	6
Additional efficiencies or services that will be provided to the town or that will improve the quality of current services.	10	Nothing unique stands out. Pretty standard services/expectations one could hope from a Fire Department.	8
Approach to providing the requested scope of services. Includes an understanding of the RFP and of the scope of services, knowledge of applicable laws and regulations related to the scope of services	10	Very general/generic in nature and nothing specific stands-out in their proposal as unique/visionary. Outlines general expectations for fire services. Concerned with some statements within the RFP; i.e. reliance on getting CON, maintaining accurate records for charges and services but caveat that some information cannot be shared (but did not categorize what that was).	7

TOTAL POINTS: **66/100**

REVIEWED BY: Johann R. Wallace

DATE: 4/21/2025

AGENCY/PROPOSER: Fry Fire DistrictDATE 04/21/2025

CRITERIA	MAX PTS	COMMENTS	PTS AWARDED
The ability of the proposer to furnish the highest quality services in the most advantageous manner to the Town. Both the quality/quantity of services will be considered in relation to the cost.	15	Proposal is well laid out, organized and articulated. Covers majority of key points that need to be addressed such as personnel coverage, peak hours, equipment, training, staffing expectations, contingency planning; etc	13
The demonstrated ability of the proposer to deliver the services based upon actual delivery in other communities or prior experience with the Town of Huachuca City.	10	FFD has been providing services to Huachuca City over the past three years. No issues, concerns or complaints received. Employees are visible, engaging, respectful and station has been more welcoming.	10
Demonstrative reliability, professionalism, and fiscal responsibility of the proposer.	10	Good audit. Showing net-positive overall due to under-assuming revenues for key variable (transports) Net outflows decreasing (as benefits being realized over time)	8
The cost to the Town.	10	Cost higher than current however, highest possible cost to the town (\$495K) which is \$465K + \$30K apparatus lease in the event of catastrophic failure of Town equipment less than highest cost to WFD	8
The ability of the proposer to begin the services by the deadline.	10	Already performing duties. Would be no change/impact/hiccup if selected.	10
Potential direct and hidden costs to town residents for EMS/Fire Services.	15	Costs are clearly laid out in the proposal, to include lease amount for equipment (if needed); transport costs, fee schedule. No hidden costs/fees were identified.	13
Other pertinent information concerning the capabilities of the proposer. Awards, manning, engine bosses, etc.	10	Staffing process and times is clearly articulated in the proposal, to include the ability (historically) to staff 24/7 for a good portion of the time through good personnel management with no addl costs incurred; staffing times clear, based on historical actual data for our community.	10
Additional efficiencies or services that will be provided to the town or that will improve the quality of current services.	10	In-house mechanic to FFD available to work on Town owned equipment, saving costs for repairs. Ability to provide "emergency" apparatus for a cost in the event of a catastrophic failure. Clear leadership structure. Daily schedule for employees is clearly articulated.	10
Approach to providing the requested scope of services. Includes an understanding of the RFP and of the scope of services, knowledge of applicable laws and regulations related to the scope of services	10	Approach is clear. Of note within this proposal is the idea to once again build a volunteer program to help offset costs/staffing needs, leveraging Cochise College / BHS. Plenty of additional information provided. Appreciate the transparency with the legal action brought against FFD, that was adjudicated in FFD's favor (case dismissed)	10

TOTAL POINTS: **92/100**REVIEWED BY: Johann R. WallaceDATE: 4/21/2025

DATE 4/21/2025AGENCY/PROPOSER: FRY FIRE

CRITERIA	MAX PTS	COMMENTS	PTS AWARDED
The ability of the proposer to furnish the highest quality services in the most advantageous manner to the Town. Both the quality/quantity of services will be considered in relation to the cost.	15	ISO RATING OF 3	13
The demonstrated ability of the proposer to deliver the services based upon actual delivery in other communities or prior experience with the Town of Huachuca City.	10	HAS PROVIDED SERVICE DURING CURRENT CONTRACT	10
Demonstrative reliability, professionalism, and fiscal responsibility of the proposer.	10	HAS DEMONSTRATED RELIABILITY	9
The cost to the Town.	10	\$465,000.00	8
The ability of the proposer to begin the services by the deadline.	10	ALREADY IN PLACE	10
Potential direct and hidden costs to town residents for EMS/Fire Services.	15	REQUIRED REPLACEMENT PARTS FOR TOWN OWNED APPARATUS AND OR \$30,000.00 LEASE PER YEAR IF APPARATUS HAS CATASTROPHIC FAILURE	14
Other pertinent information concerning the capabilities of the proposer. Awards, manning, engine bosses, etc.	10	MULTIPLE LEADER/SUPERVISORY STAFF WITH EXPERIENCE AND EXPERTISE	10
Additional efficiencies or services that will be provided to the town or that will improve the quality of current services.	10	IN HOUSE MECHANIC WILL TRAIN AT STATION OR BACKFILL	10
Approach to providing the requested scope of services. Includes an understanding of the RFP and of the scope of services, knowledge of applicable laws and regulations related to the scope of services	10	HAS PROVIDED ADDITIONAL SERVICES IN ADDITION TO CONTRACTED REQUIREMENTS	10

TOTAL POINTS:

94

REVIEWED BY: B.W. BERRY L. J.DATE: 4/21/2025

DATE 4/21/2025AGENCY/PROPOSER: WHETSTONE FIRE

CRITERIA	MAX PTS	COMMENTS	PTS AWARDED
The ability of the proposer to furnish the highest quality services in the most advantageous manner to the Town. Both the quality/quantity of services will be considered in relation to the cost.	15	150 RATING OF 4	10
The demonstrated ability of the proposer to deliver the services based upon actual delivery in other communities or prior experience with the Town of Huachuca City.	10	HAD PREVIOUS CONTRACT AND WAS UNABLE TO MEET THE NEEDS AT THAT TIME DUE TO STAFFING CHANGE.	5
Demonstrative reliability, professionalism, and fiscal responsibility of the proposer.	10	OVER BUDGET ON ADMIN	5
The cost to the Town.	10	\$445,329.00 - \$506,329 w/o con \$506,329	5
The ability of the proposer to begin the services by the deadline.	10	STATES COULD START JULY 1	7
Potential direct and hidden costs to town residents for EMS/Fire Services.	15	EXTERNAL MAINTENANCE COST FOR TOWN APPARATUS 150 RATING OF 4 EFFECTS INSURANCE RATES	10
Other pertinent information concerning the capabilities of the proposer. Awards, manning, engine bosses, etc.	10	UNMANNED STATIONS WITHIN THE WHETSTONE FIRE DISTRICT	7
Additional efficiencies or services that will be provided to the town or that will improve the quality of current services.	10	- NO MECHANIC IN HOUSE	8
Approach to providing the requested scope of services. Includes an understanding of the RFP and of the scope of services, knowledge of applicable laws and regulations related to the scope of services	10	INDICATED POSSIBLE NEED FOR CONFLICT RESOLUTION	8

TOTAL POINTS:

65

REVIEWED BY: B.W. BERRYDATE: 4/21/2025

DATE 4-21-2025AGENCY/PROPOSER: Fry Fire

CRITERIA	MAX PTS	COMMENTS	PTS AWARDED
The ability of the proposer to furnish the highest quality services in the most advantageous manner to the Town. Both the quality/quantity of services will be considered in relation to the cost.	15	24 hr coverage when available at no extra cost to Town. ISO rating 3	15
The demonstrated ability of the proposer to deliver the services based upon actual delivery in other communities or prior experience with the Town of Huachuca City.	10	Currently goes above and beyond contract requirements. Pleasure to work with.	10
Demonstrative reliability, professionalism, and fiscal responsibility of the proposer.	10	Continued GFOA Award for Excellence in Financial Reporting	10
The cost to the Town.	10		8
The ability of the proposer to begin the services by the deadline.	10	Currently provided	10
Potential direct and hidden costs to town residents for EMS/Fire Services.	15	Clearly stated / Current CON	15
Other pertinent information concerning the capabilities of the proposer. Awards, manning, engine bosses, etc.	10	Excellent training/certification of all staff	10
Additional efficiencies or services that will be provided to the town or that will improve the quality of current services.	10	Community Programs (smoke detectors, lock boxes, CPR, stop the bleed training) water tender + ambulance	10
Approach to providing the requested scope of services. Includes an understanding of the RFP and of the scope of services, knowledge of applicable laws and regulations related to the scope of services	10	Good understanding of the needs of the town	10

TOTAL POINTS:

98

REVIEWED BY: B. LipeDATE: 4-21-2025

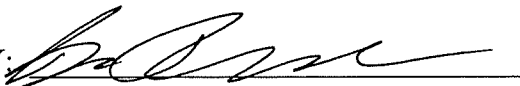
DATE 4-22-25AGENCY/PROPOSER: Whetstone

CRITERIA	MAX PTS	COMMENTS	PTS AWARDED
The ability of the proposer to furnish the highest quality services in the most advantageous manner to the Town. Both the quality/quantity of services will be considered in relation to the cost.	15	ISO rating 4 Do they have/can they provide staffing?	<del>12</del> 12
The demonstrated ability of the proposer to deliver the services based upon actual delivery in other communities or prior experience with the Town of Huachuca City.	10	NO CON - could they get? Previous issues w/ Town (not here, communication, visibility to residents)	8
Demonstrative reliability, professionalism, and fiscal responsibility of the proposer.	10	Obtained significant grant funding Overspent in Administration	8
The cost to the Town.	10	Dependant on CON - higher \$\$	6
The ability of the proposer to begin the services by the deadline.	10	Staffing?	8
Potential direct and hidden costs to town residents for EMS/Fire Services.	15	Prior issues won't continue	15
Other pertinent information concerning the capabilities of the proposer. Awards, manning, engine bosses, etc.	10	Not all qualifications completed - good timeline provided	8
Additional efficiencies or services that will be provided to the town or that will improve the quality of current services.	10	Community Programs (home safety surveys, lock boxes, smoke detectors)	10
Approach to providing the requested scope of services. Includes an understanding of the RFP and of the scope of services, knowledge of applicable laws and regulations related to the scope of services	10	Good understanding of the needs of the Town	10

TOTAL POINTS:

85

REVIEWED BY:

DATE: 4-22-2025

DATE 4/21/20AGENCY/PROPOSER: WFD

CRITERIA	MAX PTS	COMMENTS	PTS AWARDED
The ability of the proposer to furnish the highest quality services in the most advantageous manner to the Town. Both the quality/quantity of services will be considered in relation to the cost.	15	- cost unlikely to get the con - No specific info on peak hours + no augmentation proposed - potential staffing challenges - NO Mechanic	10
The demonstrated ability of the proposer to deliver the services based upon actual delivery in other communities or prior experience with the Town of Huachuca City.	10	Past issues - Not responsive to our needs - Not visible to community - poor communication & unwilling to compromise to find a solution	6
Demonstrative reliability, professionalism, and fiscal responsibility of the proposer.	10		9
The cost to the Town.	10	506,329 V.S. 465K	5
The ability of the proposer to begin the services by the deadline.	10	unclear - include hiring actions	8
Potential direct and hidden costs to town residents for EMS/Fire Services.	15		13
Other pertinent information concerning the capabilities of the proposer. Awards, manning, engine bosses, etc.	10	- less breadth & depth of leadership & staffing	8
Additional efficiencies or services that will be provided to the town or that will improve the quality of current services.	10		8
Approach to providing the requested scope of services. Includes an understanding of the RFP and of the scope of services, knowledge of applicable laws and regulations related to the scope of services	10		10

TOTAL POINTS:

77

REVIEWED BY: DATE: 4/21/20

DATE 4/21/25AGENCY/PROPOSER: Fry

CRITERIA	MAX PTS	COMMENTS	PTS AWARDED
The ability of the proposer to furnish the highest quality services in the most advantageous manner to the Town. Both the quality/quantity of services will be considered in relation to the cost.	15	- ISO 3 - currently providing excellent svc - specific info on rates, staff coverage - has the CON	15
The demonstrated ability of the proposer to deliver the services based upon actual delivery in other communities or prior experience with the Town of Huachuca City.	10	currently goes above & beyond contract requirements. excellent communication very responsive to our needs	10
Demonstrative reliability, professionalism, and fiscal responsibility of the proposer.	10		9
The cost to the Town.	10	465K V.S. 506,329	9
The ability of the proposer to begin the services by the deadline.	10		10
Potential direct and hidden costs to town residents for EMS/Fire Services.	15		14
Other pertinent information concerning the capabilities of the proposer. Awards, manning, engine bosses, etc.	10	- GFOA award - # of leaders/chiefs = <del>add</del> value added - qualifications of staff - more staff available	10
Additional efficiencies or services that will be provided to the town or that will improve the quality of current services.	10	- mechanic - community programs - Fire marshal	9
Approach to providing the requested scope of services. Includes an understanding of the RFP and of the scope of services, knowledge of applicable laws and regulations related to the scope of services	10		10

TOTAL POINTS:

96

REVIEWED BY: JHDATE: 4/21/25





# Town of Huachuca City

**The Sunset City**

500 N Gonzales Blvd • Huachuca City, Arizona 85616

Phone: (520) 456-1354 • TDD: (520) 456-1353 • Fax: (520) 456-2230

## **RESOLUTION NO. 2025-06**

**A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF HUACHUCA CITY, COCHISE COUNTY, ARIZONA, DEDICATING CERTAIN TOWN REAL PROPERTY AS PUBLIC RIGHT-OF-WAY FOR ITS SKYLINE DRIVE AND SKYLINE PATHWAY RECONSTRUCTION PROJECTS.**

**WHEREAS**, pursuant to A.R.S. 9-240(B)(3), the Town is empowered to exercise exclusive control over the streets and sidewalks of the Town and to widen and improve same; and

**WHEREAS**, the Town has undertaken improvement of Skyline Drive and Skyline Pathway and wishes to dedicate real property as public right-of-way with utilities for said purposes; and

**WHEREAS**, the Mayor and Council have determined that dedicating as public right-of-way with utilities, the real property parcels described in the attached Deed of Dedication is in the best interests of the Town and its residents.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Town of Huachuca City, as follows:

**SECTION 1.** The Town Manager, Suzanne Harvey, is hereby authorized and directed to execute the attached Deed of Dedication dedicating the parcels of real property, described therein, as additional public rights-of-way with utilities for Skyline Drive and Skyline Pathway.

**SECTION 2.** The Town Manager is hereby authorized and directed to execute such further documents, if any are needed, to perfect the dedications of real property as described in the Deed of Dedication.

**SECTION 3.** The Town Clerk is hereby authorized and directed to have the Deed of Dedication recorded in the Office of the Cochise County Recorder and pay for any costs associated with the dedication of the property.

**SECTION 4.** All ordinances, parts of ordinances, resolutions, parts of resolutions, policies, and parts of policies in conflict with the provisions of this Resolution, or any part hereof, are hereby repealed.

**PASSED AND ADOPTED** BY THE MAYOR AND TOWN COUNCIL OF THE TOWN  
OF HUACHUCA CITY, COCHISE COUNTY, ARIZONA, THIS 24th DAY OF APRIL, 2025.

\_\_\_\_\_  
Johann Wallace, Mayor

ATTEST:

\_\_\_\_\_  
Brandy Thorpe, Town Clerk

Approved as to Form:

*Thomas Benavidez*  
\_\_\_\_\_  
Thomas Benavidez, Town Attorney

ATTACHMENTS

*[Deed of Dedication of Right-of-way]*

**WHEN RECORDED, RETURN TO:**

Town of Huachuca City  
Attn: Town Clerk  
500 N. Gonzales Blvd.  
Huachuca City, Arizona 85629

Exempt pursuant to A.R.S. 11-1134(A)(3)

**DEED OF DEDICATION OF RIGHT-OF-WAY WITH UTILITIES  
Skyline Drive and Skyline Pathway**

**County and State Where Real Property is Located:** Cochise County, Arizona

**GRANTOR:**

Town of Huachuca City, an Arizona municipal corporation  
500 N. Gonzales Blvd.  
Huachuca City, Arizona 85629

**GRANTEE:**

Town of Huachuca City, an Arizona municipal corporation  
500 N. Gonzales Blvd.  
Huachuca City, Arizona 85629

GRANTOR quitclaims to GRANTEE the following described three parcels of real property as public right-of-way with utilities: **see three attached Exhibits**

SUBJECT TO current taxes and assessments and all existing matters of record.

IN WITNESS WHEREOF, the undersigned has executed this Deed of Dedication as of this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

*[signatures and acknowledgements follow on next page]*

**GRANTOR:**  
**TOWN OF HUACHUCA CITY**  
an Arizona municipal corporation

By: \_\_\_\_\_  
Name: Suzanne Harvey  
Title: Town Manager

STATE OF ARIZONA       )  
  ) ss.  
County of Cochise       )

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 2025, by Suzanne Harvey, as Manager of **TOWN OF HUACHUCA CITY**, an Arizona municipal corporation.

\_\_\_\_\_  
Notary Public

My Commission expires: \_\_\_\_\_

**ACCEPTED BY GRANTEE:**  
**TOWN OF HUACHUCA CITY**  
an Arizona municipal corporation

By: \_\_\_\_\_  
Name: Suzanne Harvey  
Title: Town Manager

STATE OF ARIZONA       )  
  ) ss.  
County of Cochise       )

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 2025, by Suzanne Harvey, as Manager of **TOWN OF HUACHUCA CITY**, an Arizona municipal corporation.

\_\_\_\_\_  
Notary Public

My Commission expires: \_\_\_\_\_

*[three legal descriptions follow on subsequent pages]*

**EXHIBIT "A"**  
**LEGAL DESCRIPTION**  
**RIGHT OF WAY 1**  
**APN 106-47-057A**

A portion of the Southwest quarter of Section 5, Township 21 South, Range 20 East of the Gila and Salt River Meridian, Cochise County, Arizona, more particularly described as follows;

Commencing at the Center of said Section 5, a brass cap flush, thence North 89 degrees 56 minutes 30 seconds West, along the East-West Mid-Section line, a distance of 530.65 feet to a point on the East right of way line of Gonzales Boulevard and the **POINT OF BEGINNING**;

Thence departing said East-West Mid-Section line, South 14 degrees 35 minutes 09 seconds East, a distance of 82.69 feet to a point on the South right of way line of Skyline Drive;

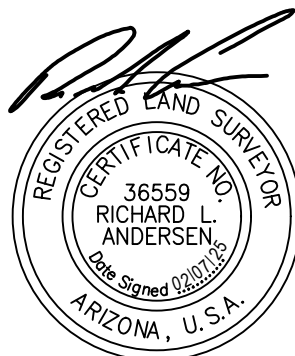
Thence South 89 degrees 56 minutes 30 seconds East, along said South right of way line, a distance of 38.32 feet;

Thence departing said South right of way line, South 72 degrees 15 minutes 50 seconds West, a distance of 235.11 feet to a point on the East right of way line of State Route 90;

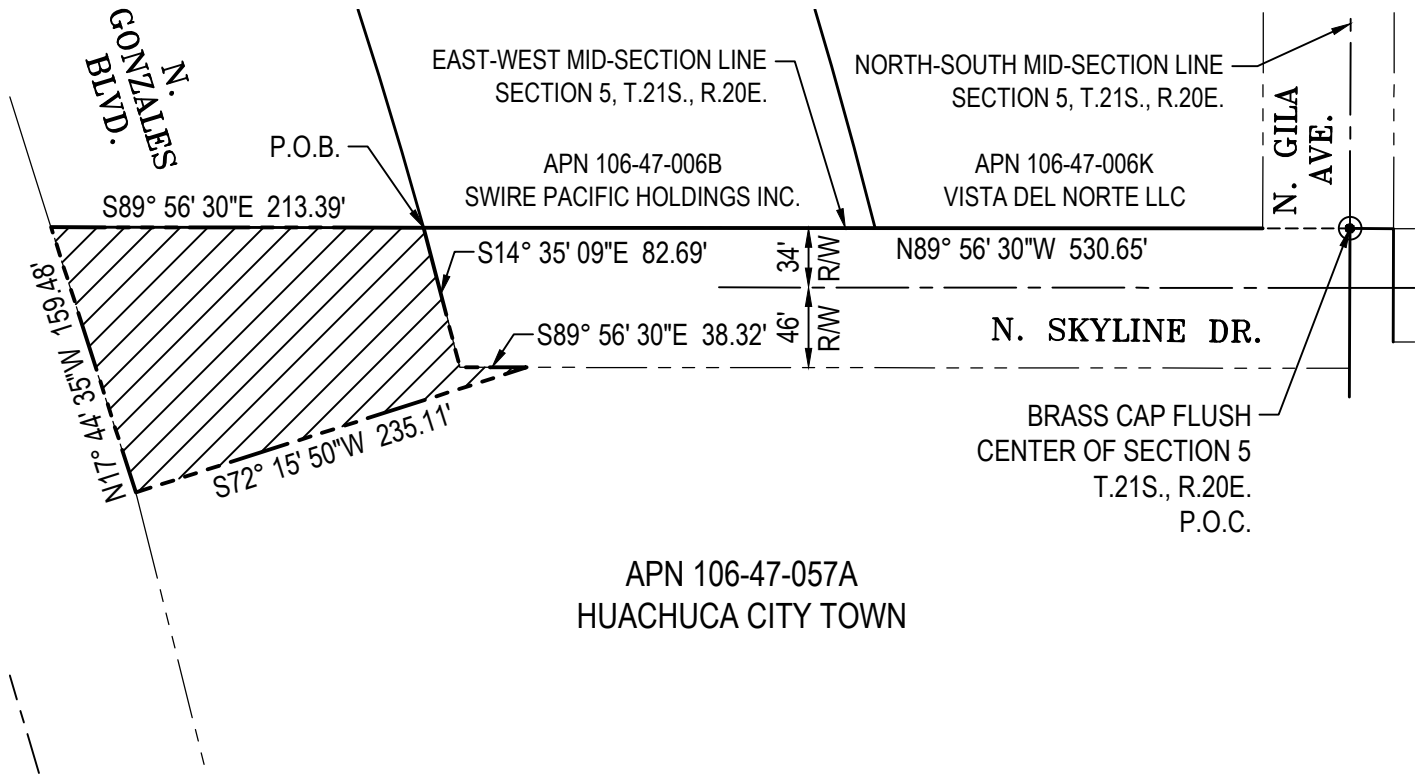
Thence North 17 degrees 44 minutes 35 seconds West, along said East right of way, a distance of 159.48 feet to a point on said East-West Mid-Section line;

Thence departing said East right of way line, South 89 degrees 56 minutes 30 seconds East, along said East-West Mid-Section line, a distance of 213.39 feet to the **POINT OF BEGINNING**.

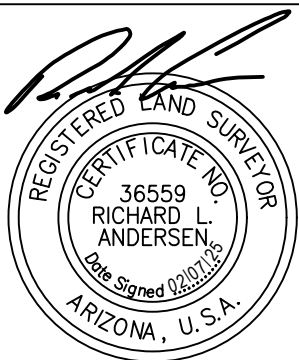
Containing 27,751.04 square feet, 0.6371 acres, as shown on the attached exhibit which by this reference is made a part hereof.



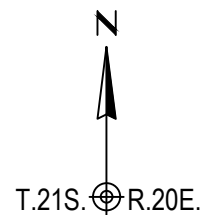
# APN 106-47-057A-RW1



APN 106-47-057A  
HUACHUCA CITY TOWN



LEGEND	
---	EXISTING MONUMENT LINE
----	EXISTING EASEMENT LINE
----	EXISTING PROPERTY LINE
----	EXISTING R/W LINE
----	NEW R/W LINE
----	NEW R/W
⊕	POINT OF BEGINNING
⊙	POINT OF COMMENCEMENT



SCALE: NTS

**TRACE**  
CONSULTING

TC# 230109, DATE: 02/07/2025

# Parcel Map Check Report

---

Parcel Name: APN 106-47-057A - RIGHT-OF-WAY-1

North:230,954.71'

East:647,647.25'

**Segment# 1:** Line

Course: S14° 35' 09"E

Length: 82.69'

North: 230,874.69'

East: 647,668.07'

**Segment# 2:** Line

Course: S89° 56' 30"E

Length: 38.32'

North: 230,874.65'

East: 647,706.39'

**Segment# 3:** Line

Course: S72° 15' 50"W

Length: 235.11'

North: 230,803.02'

East: 647,482.46'

**Segment# 4:** Line

Course: N17° 44' 35"W

Length: 159.48'

North: 230,954.92'

East: 647,433.86'

**Segment# 5:** Line

Course: S89° 56' 30"E

Length: 213.39'

North: 230,954.70'

East: 647,647.25'

Perimeter: 728.99'

**Area:** 25,751.04Sq.Ft.

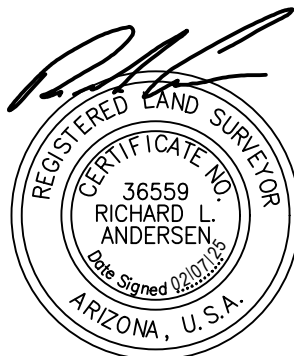
Error Closure: 0.01

Course: S16° 06' 08"W

Error North : -0.010

East: -0.003

Precision 1: 72,899.00



**EXHIBIT "A"**  
**LEGAL DESCRIPTION**  
**RIGHT OF WAY 2**  
**APN 106-47-049A**

A portion of the Southeast quarter of Section 5, Township 21 South, Range 20 East of the Gila and Salt River Meridian, Cochise County, Arizona, more particularly described as follows;

**Commencing** at the Center of said Section 5, a brass cap flush, thence South 89 degrees 56 minutes 31 seconds East, along the East-West Mid-Section line, a distance of 382.98 feet to a point on the South right of way line of Skyline Drive and the **POINT OF BEGINNING**;

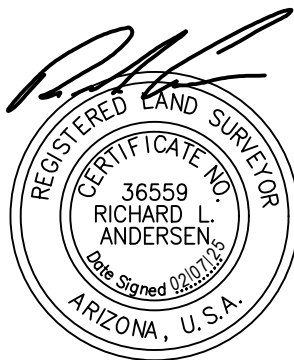
Thence departing said South right of way line, South 89 degrees 56 minutes 31 seconds East, along said East-West Mid-Section line, a distance of 61.90 feet;

Thence departing said East-West Mid-Section line, South 19 degrees 26 minutes 59 seconds west, a distance of 11.20 feet;

Thence South 78 degrees 04 minutes 35 seconds West, a distance of 59.53 feet;

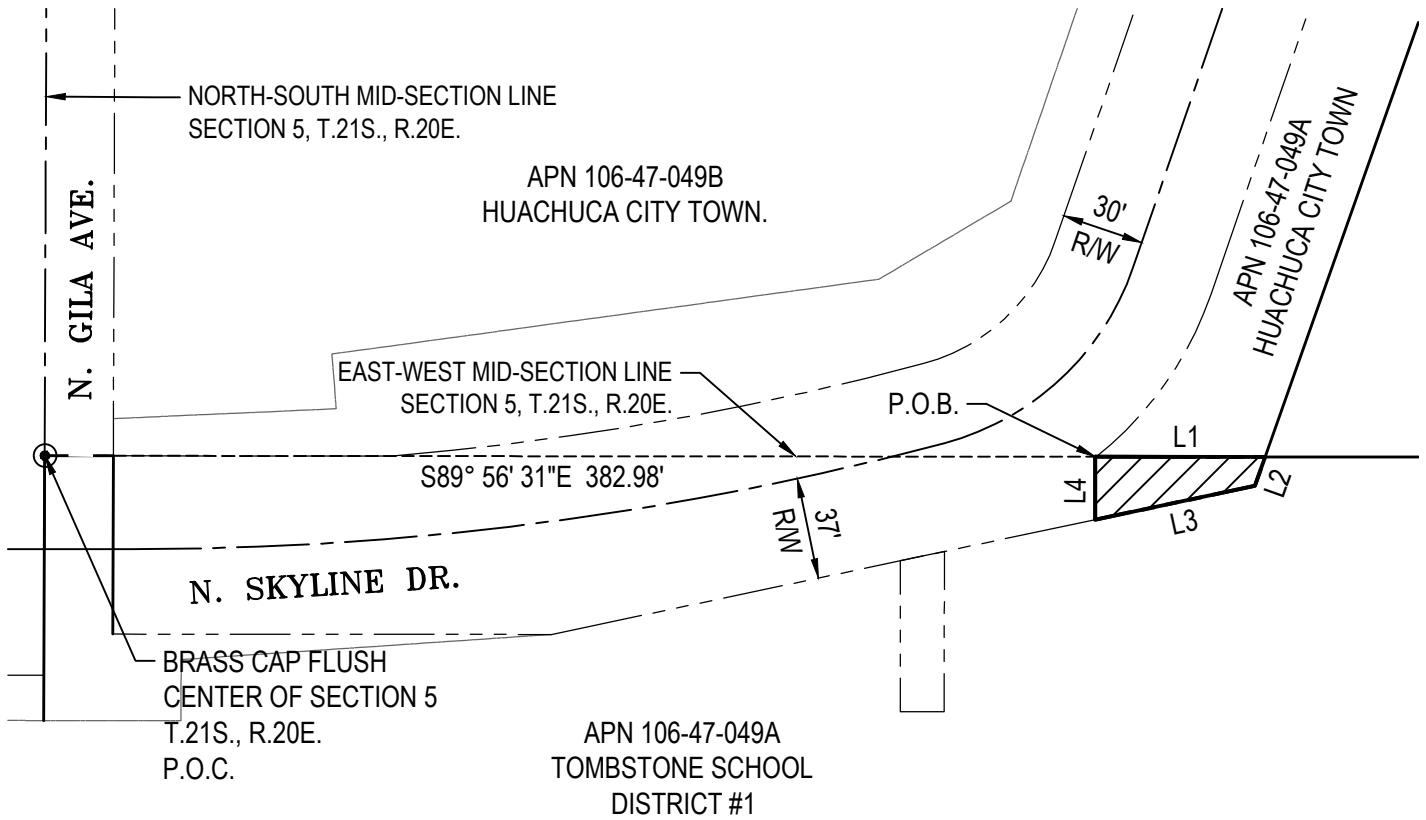
Thence North 00 degrees 11 minutes 04 seconds East, a distance of 22.93 feet to the **POINT OF BEGINNING**.

Containing 994.25 square feet, 0.0228 acres, as shown on the attached exhibit which by this reference is made a part hereof.





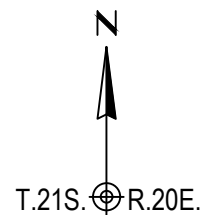
# APN 106-47-049A-RW2



LINE TABLE		
LINE	BEARING	DISTANCE
L1	S89° 56' 31"E	61.90'
L2	S19° 26' 59"W	11.20'
L3	S78° 04' 35"W	59.53'
L4	N00° 11' 04"E	22.93'

## LEGEND

---	EXISTING MONUMENT LINE
---	EXISTING EASEMENT LINE
---	EXISTING PROPERTY LINE
---	EXISTING R/W LINE
---	NEW R/W LINE
---	NEW R/W
---	POINT OF BEGINNING
---	POINT OF COMMENCEMENT



SCALE: NTS



**TRACE**  
CONSULTING

TC# 230801.03, DATE: 02/07/2025

# Parcel Map Check Report

---

Parcel Name: APN 106-47-049A - RIGHT-OF-WAY-2

North:230,953.78'

East:648,560.88'

**Segment# 1:** Line

Course: S89° 56' 31"E

Length: 61.90'

North: 230,953.72'

East: 648,622.78'

**Segment# 2:** Line

Course: S19° 26' 59"W

Length: 11.20'

North: 230,943.16'

East: 648,619.05'

**Segment# 3:** Line

Course: S78° 04' 35"W

Length: 59.53'

North: 230,930.86'

East: 648,560.81'

**Segment# 4:** Line

Course: N0° 11' 04"E

Length: 22.93'

North: 230,953.79'

East: 648,560.88'

Perimeter: 155.56'

**Area:** 994.25Sq.Ft.

Error Closure: 0.01

Course: N9° 29' 34"W

Error North : 0.007

East: -0.001

Precision 1: 15,556.00



**EXHIBIT "A"**  
**LEGAL DESCRIPTION**  
**RIGHT OF WAY**  
**APN 106-47-149B**

A portion of the Northeast quarter of Section 5, Township 21 South, Range 20 East of the Gila and Salt River Meridian, Cochise County, Arizona, more particularly described as follows;

Commencing at the Center of said Section 5, a brass cap flush, thence South 89 degrees 56 minutes 31 seconds East, along the East-West Mid-Section line, a distance of 25.00 feet to a point on the East right of way line of Gila Avenue and the **POINT OF BEGINNING**;

Thence departing said East-West Mid-Section line, North 00 degrees 11 minutes 51 seconds East, along said East right of way line, a distance of 13.55 feet;

Thence departing said East right of way line, North 87 degrees 28 minutes 24 seconds East, a distance of 81.30 feet;

Thence North 04 degrees 31 minutes 10 seconds West, a distance of 20.00 feet;

Thence North 82 degrees 12 minutes 28 seconds East, a distance of 201.29 feet;

Thence North 59 degrees 23 minutes 29 seconds East, a distance of 55.86;

Thence North 19 degrees 01 minutes 16 seconds East, a distance of 1188.94 feet;

Thence North 00 degrees 01 minutes 35 seconds West, a distance of 76.70 feet to a point on the South right of way line of Edgewood Street;

Thence North 89 degrees 58 minutes 27 seconds East, along said South right of way line, a distance of 6.62 feet to the beginning of a curve to the right having a radius of 25.00 feet;

Thence along said curve to the right, through a central angle of 102 degrees 20 minutes 30 seconds, an arc length of 44.66 feet to a point on the West right of way line of Skyline Drive;

Thence South 12 degrees 18 minutes 57 seconds West, along said West right of way line, a distance of 49.53 feet;

Thence continuing along said West right of way line South 19 degrees 01 minutes 16 seconds West, a distance of 1202.04 feet to the beginning of a curve to the right, having a radius of 70.03 feet;

Thence along said curve to the right, through a central angle of 56 degrees 03 minutes 49 seconds, an arc length of 68.52 feet to point of compound curve, having a radius of 1118.43 feet;

Thence along said curve, through a central angle of 10 degrees 04 minutes 15 seconds, an arc length of 196.58 feet to a point on said East-West Mid-Section line, said point also being on the North right of way line of said Skyline Drive;

Thence North 89 degrees 56 minutes 31 seconds West, along said East-West Mid-Section line and North right of way line, a distance of 101.79 feet to the **POINT OF BEGINNING**.

Containing 37,443.86 square feet, 0.8596 acres, as shown on the attached exhibit which by this reference is made a part hereof.

APN 106-47-149B-RW

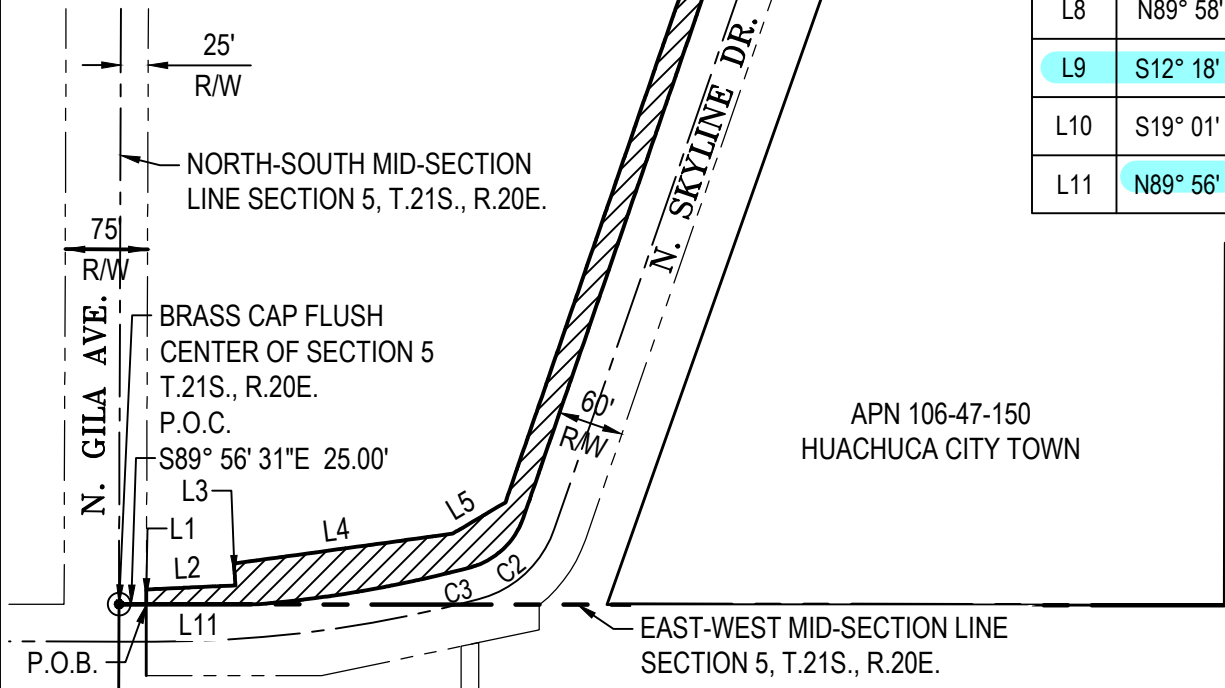
E. EDGEWOOD ST.

CURVE TABLE				
CURVE	RADIUS	DELTA	ARC LENGTH	TANGENT
C1	25.00'	102°20'30"	44.66'	31.06'
C2	70.03'	56°03'49"	68.52'	37.29'
C3	1118.43'	10°04'15"	196.58'	98.55'

LINE TABLE		
LINE	BEARING	DISTANCE
L1	N00° 11' 51"E	13.55'
L2	N87° 28' 24"E	81.30'
L3	N04° 31' 10"W	20.00'
L4	N82° 12' 28"E	201.29'
L5	N59° 23' 29"E	55.86'
L6	N19° 01' 16"E	1188.94'
L7	N00° 01' 35"W	76.70'
L8	N89° 58' 27"E	6.62'
L9	S12° 18' 57"W	49.53'
L10	S19° 01' 16"W	1202.04'
L11	N89° 56' 31"W	101.79'

APN 106-47-149B  
HUACHUCA CITY TOWN

APN 106-47-150  
HUACHUCA CITY TOWN



LEGEND	
	EXISTING MONUMENT LINE
	EXISTING EASEMENT LINE
	EXISTING PROPERTY LINE
	EXISTING R/W LINE
	NEW R/W LINE
	POINT OF BEGINNING
	POINT OF COMMENCEMENT

N  
T.21S. ⊕ R.20E.  
SCALE: NTS

**TRACE**  
CONSULTING  
TC# 230801.03, DATE: 02/07/2025

# Parcel Map Check Report

---

Parcel Name: APN 106-47-149B-RW - RIGHT-OF-WAY

North:230,954.15'

East:648,202.90'

**Segment# 1:** Line

Course: N0° 11' 51"E

Length: 13.55'

North: 230,967.70'

East: 648,202.95'

**Segment# 2:** Line

Course: N87° 28' 24"E

Length: 81.30'

North: 230,971.28'

East: 648,284.17'

**Segment# 3:** Line

Course: N4° 31' 10"W

Length: 20.00'

North: 230,991.22'

East: 648,282.59'

**Segment# 4:** Line

Course: N82° 12' 28"E

Length: 201.29'

North: 231,018.51'

East: 648,482.02'

**Segment# 5:** Line

Course: N59° 23' 29"E

Length: 55.86'

North: 231,046.95'

East: 648,530.10'

**Segment# 6:** Line

Course: N19° 01' 16"E

Length: 1,188.94'

North: 232,170.97'

East: 648,917.60'

**Segment# 7:** Line

Course: N0° 01' 35"W

Length: 76.70'

North: 232,247.67'

East: 648,917.56'

**Segment# 8:** Line

Course: N89° 58' 27"E

Length: 6.62'

North: 232,247.68'

East: 648,924.18'

**Segment# 9:** Curve

Length: 44.66'

Radius: 25.00'

Delta: 102°20'30"

Tangent: 31.06'

Chord: 38.95'

Course: S38° 51' 18"E

Course In: S0° 01' 33"E

Course Out: S77° 41' 03"E

RP North: 232,222.68'  
End North: 232,217.34'

East: 648,924.19'  
East: 648,948.62'

**Segment# 10:** Line

Course: S12° 18' 57"W  
North: 232,168.95'

Length: 49.53'  
East: 648,938.05'

**Segment# 11:** Line

Course: S19° 01' 16"W  
North: 231,032.55'

Length: 1,202.04'  
East: 648,546.29'

**Segment# 12:** Curve

Length: 68.52'  
Delta: 56°03'51"  
Chord: 65.82'  
Course In: N70° 58' 45"W  
RP North: 231,055.37'  
End North: 230,987.70'

Radius: 70.03'  
Tangent: 37.29'  
Course: S47° 03' 11"W  
Course Out: S14° 54' 54"E  
East: 648,480.08'  
East: 648,498.10'

**Segment# 13:** Curve

Length: 196.58'  
Delta: 10°04'15"  
Chord: 196.33'  
Course In: N14° 54' 29"W  
RP North: 232,068.48'  
End North: 230,954.04'

Radius: 1,118.43'  
Tangent: 98.55'  
Course: S80° 07' 39"W  
Course Out: S4° 50' 14"E  
East: 648,210.37'  
East: 648,304.68'

**Segment# 14:** Line

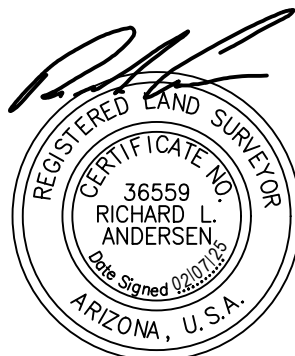
Course: N89° 56' 32"W  
North: 230,954.14'

Length: 101.79'  
East: 648,202.89'

Perimeter: 3,307.40'  
Error Closure: 0.01  
Error North : -0.006

**Area:** 37,443.86Sq.Ft.  
Course: S58° 31' 14"W  
East: -0.011

Precision 1: 330,738.00



# Town of Huachuca City

## PROCLAMATION NO. 2025-09

A PROCLAMATION OF THE MAYOR OF THE TOWN OF HUACHUCA CITY, COCHISE COUNTY, ARIZONA, DECLARING APRIL 25, 2025, AS "ARBOR DAY" IN THE TOWN OF HUACHUCA CITY.

WHEREAS, established in 1872, Arbor Day encourages the planting of trees in urban and wildland areas to protect, renew and manage our trees and forests, and to encourage a healthy ecosystem; and

WHEREAS, Arbor Day is observed throughout the nation and the world, and

WHEREAS, trees clean the air and produce the oxygen we breathe, while providing habitat for wildlife and helping to reduce soil erosion; and

WHEREAS, trees increase property values, and enhance the beauty and vitality of our community; and

WHEREAS, trees promote outdoor recreation which improves human health and well-being and are a source of renewal and enhance the aesthetic quality of life; and

NOW, THEREFORE, I, Johann R. Wallace, Mayor of the Town of Huachuca City, Arizona, by the authority vested in me by the laws of the State of Arizona and Town Code and by this Proclamation hereby declare April 25, 2025, as "Arbor Day" in the Town of Huachuca City. I encourage all residents to celebrate Arbor Day by planting and caring for trees, and supporting the Town's efforts to protect the trees in our community.

PROCLAIMED by the Mayor of the Town of Huachuca City, Cochise County, Arizona, this 24th day of April, 2025.

\_\_\_\_\_  
Johann R. Wallace, Mayor

ATTEST:

\_\_\_\_\_  
Brandye Thorpe, Town Clerk

\_\_\_\_\_  
*Thomas Benavidez*

Thomas Benavidez, Town Attorney



# Town of Huachuca City

## PROCLAMATION NO. 2025-10

A PROCLAMATION OF THE MAYOR OF THE TOWN OF HUACHUCA CITY, COCHISE COUNTY, ARIZONA, DECLARING THE MONTH OF MAY, 2025, AS “OLDER AMERICANS MONTH” IN THE TOWN OF HUACHUCA CITY.

**WHEREAS**, Huachuca City is blessed to have a growing number of older Americans who contribute their strength, wisdom, and experience to our community; and

**WHEREAS**, our community benefits when people of all ages, abilities, and backgrounds are welcomed and supported; and

**WHEREAS**, Huachuca City recognizes the need to create a community that provides the services and support that older Americans need to thrive and live independently for as long as possible; and

**WHEREAS**, the 2025 theme for Older Americans Month is, “Flip the Script on Aging,” which focuses on transforming how society perceives, talks about, and approaches aging; and

**WHEREAS**, Huachuca City is committed to being a community that embraces and supports our older residents by maintaining meaningful and regular connections with them to improve their independence and emotional wellbeing.

**NOW, THEREFORE**, I, Johann R. Wallace, Mayor of the Town of Huachuca City, Arizona, by the authority vested in me by the laws of the State of Arizona and Town Code and by this Proclamation hereby declare May, 2025, as “Older Americans Month” in the Town of Huachuca City. **I urge every resident** to honor the contributions of older adults and recognize the opportunities for purpose, exploration, and connection that come with aging.

**PROCLAIMED** by the Mayor of the Town of Huachuca City, Cochise County, Arizona, this 24th day of April, 2025.

---

Johann R. Wallace, Mayor

**ATTEST:**

---

Brandye Thorpe, Town Clerk

*Thomas Benavidez*

---

Thomas Benavidez, Town Attorney